



**LYNX CONSORTIUM DIRECTORS MEETING  
SPECIAL MEETING MINUTES**

**Friday, January 31, 2025, 11:00 AM**

**Bown Crossing Library/[Virtual](#)**

**2153 E Riverwalk Dr, Boise, ID 83706**

**CALL TO ORDER / INTRODUCTIONS**

*The meeting was called to order at 11:05 PM.*

**Libraries present, in-person:**

Brad Smith (Lynx Administrator)

**Libraries present, remotely:**

Shasta Hochstrasser (MHPL), Steve Bumgarner (EPL), Jana Cutforth (KLD), Mary DeWalt (ACL), Tara Bartley (TFP), Jessica Dorr (BPL), Alyce Kelly (EMM), Nick Grove (MLD), Lacey Forst (CPL), Beth Neunaber (NPL Staff Member)

**Libraries not present:** Lindsey Pettyjohn (GCPL)

**AGENDA REVIEW / APPROVAL**

*Motion to approve the agenda: Alyce Kelley*

*Second motion to approve: Jessica Dorr*

*Agenda approval: unanimously approve*

**RECONSIDERATION OF BTCAT AND OCLC/ShareIdaho**

Brad presented the proposals for BCAT and OCLC/ShareIdaho. Brad shared that ICfL was now offering 25% off the remaining OCLC/ShareIdaho contract. ICfL is currently in year 3 of a 5-year contract with OCLC and is covering 40% of the contract cost. Continued discussion was had on the ramifications of staying with OCLC/ShareIdaho and/or moving to BTCat.

**1. ACTION ITEM: Decision on BTCat and OCLC/ShareIdaho**

*Motion made to create a committee of three people to meet with ICfL to learn more about the updated quote for service: Mary DeWalt*

*Second Motion to approve: Steve Bumgarner*

*Approval:*

Shasta Hochstrasser (MHPL): Yea

Steve Bumgarner (EPL): Yea

Lacey Forst (CPL): Yea  
Jana Cutforth (KLD): Yea  
Mary DeWalt (ACL): Yea  
Tara Bartley (TFP): Yea  
Jessica Dorr (BPL): Yea  
Alyce Kelly (EPL): Yea  
Nick Grove (MLD): Yea

Brad, Jessica, and Tara will serve on the committee. The committee will schedule a time to meet with ICfL representatives in the coming week and will present their findings to the Lynx Directors at a future special meeting.

## **LYNX FINANCIALS**

- 1. ACTION ITEM:** Approval of applying for a credit card through Idaho Central Credit Union with a \$10,000 limit. The card user will be Brad Smith and Nick Grove has the authority to sign on behalf of the Lynx Library Consortium.

*Motion made to approve as presented: Mary DeWalt*

*Second Motion to approve: Jessica Dorr*

*Motion approval: unanimously approved*

- 2. DISCUSSION:** How billing and budgeting should be done for the current fiscal year as well as for FY2026.

Brad asked for clarity from the group on how Lynx member libraries should be billed for Lynx costs for FY25. The group discussed using contingency funds for FY25 one-time set-up costs and having MLD bill the Lynx consortium for those costs. There was also discussion on how courier would be billed and how overlap in Lynx admin costs would be handled for MLD and BPL.

- 1. ACTION ITEM:** Decision on whether there should be quarterly billing in FY2025 from the Lynx Consortium to member libraries for the Lynx Administrator and other expenses or if this will be coming out of contingency funds.

*Motion made to pay all Lynx borne expenses from contingency and maintain Boise Public Library build payments through FY25: Nick Grove*

*Second Motion to approve: Jessica Dorr*

*Motion approval: unanimously approved*

## **TALKING POINTS**

No talking points for staff are needed at this point. We will revisit this after a final decision has been made regarding BTCat and OCLC/ShareIdaho.

**ANNOUNCEMENTS**

- a. Brad will schedule a special meeting with directors in February.
- b. Next Regular Meeting: Friday, April 18, 2025, 10:00 AM, Twin Falls Public Library

**ADJOURNMENT**

*Meeting adjourned at 12:16 PM*