

**Lynx Library Consortium**  
**Directors' Meeting**  
Friday, July 21, 2023  
Eagle Community Hall and Virtual

CALL TO ORDER

The meeting was called to order at 10:15 am.

Libraries present, in-person: Alyce Kelly (EMM), Tara Bartley (TFL), Mary DeWalt (ACL), Jessica Dorr (BPL), Kathleen Stalder (BPL), Steve Bumgarner (EPL), Lindsey Pettyjohn (GCPL), Claire Connley (NPL), Jana Cutforth (KLD), Tam Svedin (KLD), Nick Grove (MLD), Erin Yturri (HPL)

Libraries present virtual: Lacey Forst (CPL)

Libraries absent: Shasta Hochstrasser (MHPL)

AGENDA REVIEW

Lindsey to provide IT report

Motion to approve the agenda: Jessica

Second motion to approve: Tam

Agenda approval: unanimously approved

APPROVAL OF MINUTES

Approval of minutes from April 21, 2023, meeting

Motion to approve the minutes: Claire

Second motion to approve: Tam

Agenda approval: unanimously approved

IN-PERSON COMMITTEE MEETINGS

A discussion regarding committee meetings being conducted in-person, and the benefits that could be achieved to those travelling significant distances if training could be provided at the committee meetings. Other suggestions included in-person/online meeting combinations and encouraging staff to attend in-person if one-way travel time is less than an hour. Discussion to be continued at the October meeting.

LYNX LIBRARY CONSORTIUM FINANCIALS

Jessica reviewed the Consortium's financial statements and mentioned that the City of Boise is working on quarterly invoices for the Consortium libraries. Kathy discussed the need for Orchard Park's courier expense to be corrected.

Motion to approve the Consortium financials: Tam

Second motion to approve: Tara

Agenda approval: unanimously approved

JOINT POWERS AGREEMENT

The final draft will be distributed to the Directors who will be requested to forward it to their legal representatives for review. Kathy will check on the attorney's billing status.

VEGA ROLLOUTS AND UPDATES

Kathy reported that the vendor is asking for the Lynx project team to continue working with Polaris due to helpful feedback on the product. Subscription costs will begin once service is considered live. Many libraries will be live by October.

ILS REPORT AND UPDATES

There's a Polaris upgrade scheduled for August 1. The Consortium will work with development team to enhance LEAP to eventually replace Polaris Client.

#### IT REPORT

Lindsey reported that there are no major concerns and that the IT group had discussions and questions about the Lynx agreement and resulting processes.

#### HAILEY UPDATE

The July meeting is Hailey's last meeting as a member of the Consortium. Through Erin, Lyn Drewien (Hailey Director) suggested that a replacement director liaison is needed for the Circulation Committee. Mary deWalt will act as liaison for the October Circulation Committee's meeting.

#### CATALOGING REPORT AND UPDATES

Claire summarized the previous week's virtual meeting.

Kathy requested approval from the Directors for funding to add FAST headings to bibliographic records.

Motion to approve the funding to add FAST headings to bibliographic records: Mary

Second motion to approve: Tara

Agenda approval: unanimously approved

Claire discussed instituting a cataloging training program through ICfL or another source. There was much discussion about how to create a cataloging training program to increase the Consortium's cataloging knowledge base. A committee to investigate the creation of a training program and to report its findings to the Consortium at the October Directors' meeting was created; committee members are Claire, Tara, and Steve.

#### MARKETING REPORT AND UPDATES

No report

#### COURIER (EMMETT PROPOSAL)

Courier service expands to all Consortium libraries on October 2, 2023 (five-day a week service to Treasure Valley libraries, three-day a week service to Twin Falls, Emmett, and Mountain Home).

The Emmett Public Library requested assistance from the Consortium to cover Emmett's budget shortfalls for courier service. The proposal is to use Consortium contingency funds to cover library's courier budget shortfall.

Motion to approve the Emmett Public Library's request for assistance to cover the library's courier budget shortfall: Mary

Second motion to approve: Jessica

Agenda approval: unanimously approved

#### ID8 OVERDRIVE CONTENT ACCESS

The Nampa Public Library had concerns about what minors may borrow through Overdrive. The staff contacted Overdrive and were told that Overdrive is able to turn on an option for a filtering service. All purchasing group libraries must agree for the option to be implemented; once approved, the filtering service may be implemented on a library-by-library basis.

#### ADJOURNMENT

The meeting was adjourned at 12:32 pm.