

LYNX! Directors Meeting
April 23, 2021
Virtual Meeting

CALL TO ORDER: Tara called the meeting to order 10:02am

PRESENT: Tara Bartley (TFPL), Gretchen Caserotti (MLD), Lacey Forst, (CPL), Shanna Decker (BPL), Jessica Dorr (BPL), Lindsey Pettyjohn (GCPL), Lyn Drewien (HPL), Mary DeWalt (ACL), Steve Bumgarner (EPL), Alyce Kelly (EMM), Tam Svedin & Jana Cutforth (KPL), Claire Connley (NPL) Shasta Hochstrasser (MHL)

Approval of Minutes:

- January – Lyn’s name needs to be fixed.

Jessica motioned to approve with edits; Mary seconded. Motion passed.

LYNX! FINANCIALS:

Jessica - \$11,000 for courier van is money Southwest Library Group had for open access members, was rolled over into account. Eventually will be used to purchase van.

Gretchen motioned to approve; Alyce seconded. Motion passed.

ILS Report

Shanna – Vital (searchable photographs in collection), can now be hosted but we need to upgrade, will cost \$4,800 paid from our ILS reserve fund for upgrades. Vital is moving to the cloud, we need to migrate.

IUG talked about Vega discovery layer, have no cost at this time. Brad, Barb and Shanna have done research. \$34,500 per year from Polaris for hosting. SirsiDynix quote on Symphony, \$33,000.

Bibliocommons does not support Chilifresh, would have to purchase some other product.

Bibliocommons would provide one free migration. Not impressed with Oracle. Chilifresh is where we get all the bookcovers. Discovery layer for Polaris is separate from mobile app. More user friendly.

Vega is discovery layer on Polaris side.

How can we make searching easier for patrons – A lot of that is our cataloging. Many records for the same title is a problem with searchability. Bibliocommons is very good.

Jessica- Discussion for FY2023 end of life for servers. Upgrade around \$80,000 placeholder for awareness. Upgrade to the cloud \$35,000 annually. Polaris contract ending FY20025, more expenses then. How long do servers last? The software must be replaced by 2023. Technology is changing quickly. Lynx servers would still be part of City’s network. If it goes hosted it would be dedicated host, not shared.

Need to make decision on scenarios. Do we want app, and how much to put back into reserves? If we move to a mobile app do we want to also look at the discovery layer? Discovery layer will come later. Waiting for Vega to let us know price. Do we want to wait a year to include discovery layer? App may regain some users that do not want to come into library.

Discussion on reserve amount

Still have annual increases due to inflation in the next few years. We do not have a strong technology plan. It is all connected. Haley is conflicted, wants mobile app. Is deciding whether to leave consortium. Can go either way with reserve contribution.

Tara – what benefits does Twin get from the consortium? Wants to go with the app, less on the reserves.

Eagle is fine with #4 as is Garden City as is Caldwell and Nampa. Kuna good with #4, Emmett is good with #4.

Ada is hoping for a lower reserve amount. Wants the mobile app.

New scenario for \$50,000 in reserve is presented.

Lindsey motions to approve \$50,000 in reserves plus app; Claire seconds - Roll Call vote, All aye's. Motion passes

Circulation Report

Lindsey – Circ. Managers request to end quarantine – No later than 6/1. Soft roll on Monday and announcement May 1st. How do we approach the volume issue? advertise that end of quarantine is coming up. Notifications need to change. Internal protocols need to change. First few days of May may be problematic tech-wise for Boise.

Circ managers can work together on this. Changes to the system will take longer. Will be finished by 6/1.

Collections discussion – People who use Unique, need to do it all at the same time. When should we start collections for those who want to go that way? Not ready yet.

Lynx ! ILS Standards

Lindsey – Everyone is doing great working together. Gone through settings. Hopefully by the time we get into a new ILS things will be smooth.

Jessica –Enabling reading history, trying to get through legal. Lindsey will take it out and readdress at next meeting.

Mary motions that we accept standards that were adopted by Circ managers with the exception about reading history, which has been removed and tabled until next meeting ; Jessica seconds. Motion approved.

Cataloging Report

Claire - Catalogers met and TOMs (Type Of Material) was discussed. Identical items with separate records, specifically Plataway LaunchPads. Part of the issue stems from differences in type of material (TOM) indicated by the MARC record. It was decided to designate all LaunchPads as an “electronic resource.” Libraries desiring alternate titles will need to add them to 246 field(s) instead of creating a new record.

The new cataloging capabilities in LEAP were discussed. There is not yet enough useful functionality to recommend switching. Elaine will continue to assess subsequent versions for utility. Client will continue to be supported by Innovative.

Possible addition of more diverse and inclusive subject headings, specifically “undocumented immigrants” as a supplement to or replacement of the current term “illegal alien.” All agreed to the addition of “undocumented immigrants” without removing “illegal alien.” Backstage has agreed to this. Looking for Director approval.

Mary motioned to approve term changes; Gretchen seconded. Motion passed.

LIT Report

Mary – Wasn’t able to make the meeting but checked notes. Good discussions, make use of E-Rate category 2. Nampa is looking at it as is Meridian. Could have broad impact thanks to federal initiatives. Emergency Broadband Benefit, intended to provide a discount up to \$50/month for households according to eligibility. We could promote this to households. Extending into parking lots.

Emmett has provided Broadband into parks for quite a while. No problems

FY21 Open Access Compensation

Lindsey, Jessica, Tara – Lindsey provided numbers and Jessica did presentation. Boise exceeds Garden City’s use by 167%. Usages above 10%.

Mary moves to approve the compensation committee’s report; Gretchen seconds. Motion approved.

LYNX Consortium Agreement Recommendation

Jessica, Claire, Gretchen, Lyn & Shanna - Jessica - We have a true gem in our consortium. Working with an agreement, there’s a recognition that we’ve grown a lot. Last year agreement was approved and not changed because of pandemic. Consortium started almost 50 years ago.

Coming up with new agreement, recommendation is to have an independent consultant to inform future discussions and approvals including recommendations for improvements. How are we making some of our decisions, how can we have an informed discussion about the future? Need committee to put together RFP etc.

Motion to approve moving forward with plan.

Gretchen moves to create a committee to select a consultant to advise on our RFP and use reserve funds to fund consultant work; Alyce seconds. Motion approved.

Committee: Jessica, Alyce, Claire, Tam & Jana

Roundtable Sharing of Major/Interesting Projects, COVID Protocols

Mountain Home- hours 10-5 M-F. Adding another staff member, Shasta is replacing herself. Board stated that they will not go back to normal hours until stage 4. Three new HVAC units installed this week. Last installed in 1992.

Nampa – Going back to normal hours 5/3. Moving most furniture back and opening study rooms.

Ada – Starting pre COVID hours 5/1, majority of staff have been vaccinated. Outdoor programs starting. Star just got new carpeting; it is gorgeous.

Boise – In person browsing started end of March. Have not been able to add in more hours due to staff vacancies. Starting to look at hiring.

Garden City - In person programs starting in June outside. Going back to normal with computer lab open. Bus going out 6/1.

Twin Falls – Back to normal hours May 3, now not opening till 10am. RFID fully in effect 6/7.

Meridian – Increasing occupancy and resuming regular hours 6/21 Vaccinating staff, eliminating pods. Started outdoor programming. Resume through summer. Opened Unbound, capital project Capital Park opening early 2022. Flythrough on website, groundbreaking early June.

Emmett – Back to pre-covid hours June 5, outdoor programming through summer reading. Take and make throughout this year. Elvia Christensen new assistant direct and Circ manager. Full staff.

Eagle – back to regular hours 6/1 with programming outside. Meeting rooms off limits. Not that busy.

Caldwell – Open except for meeting rooms. Regular hours. Virtual programming and hoping to move to outdoor programs.

Kuna – Open shortened hours on Saturday. Programming outside.

Haley opening 6/1 regular hours with outdoor programming.

Will revisit virtual meetings in July meeting.

Adjournment

Mary motioned to adjourn; Jessica seconded. Motion passed.

Next meeting:

Mountain Home Public Library July 16, 2021