

LYNX! Directors Meeting
January 15, 2021
Virtual Meeting

CALL TO ORDER: Tara called the meeting to order 10:02am

PRESENT: Tara Bartley (TFPL), Gretchen Caserotti (MLD), Lacey Forst, (CPL), Shanna Decker (BPL), Jessica Dorr (BPL), Lindsey Pettyjohn (GCPL), Lyn Drewien (HPL), Mary DeWalt (ACL), Steve Bumgarner (EPL), Alyce Kelly (EMM), Tam Svedin & Jana Cutforth (KPL), Claire Connley (NPL) Shasta Hochstrasser (MHL)

AGENDA REVIEW: Claire motioned to approve; Alyce seconded. Motion passed.

Approval of Minutes:

- October 16, 2020

Lindsey motioned to approve; Lyn seconded. Motion passed.

LYNX! Meeting Schedule

Tara - website needs to be updated, will send to Claire.

LYNX! FINANCIALS:

Tara - April will start a new budget. Last year some things were tabled including cataloging cost share. Need a recap but will wait for next meeting. Voted not to cut cost share for FY2020/21. Agreement needs to be updated, was delayed due to COVID. Need to get Jessica up to speed in advance of April meeting and gather questions to be ready for discussion. Possibly committee to talk about cost share.

Shanna should be on committee, Jessica, Gretchen, Claire, Lyn. Will meet and get information out to rest of directors before April meeting.

Gretchen motioned to approve; Jessica seconded. Motion passed.

ILS Updates

Shanna - ILL Innovative was purchased by Proquest a year ago. Brad has sent out notice for upgrade on February 3rd, IOS will be down for a few hours. Webinar for catalogers will be sent out. Goal is to use Leap for cataloging. Request - if you're adding a 3rd party product alert Brad and Barb early. Every year we are audited by Polaris for how many staff licenses we are using. This year we were over by about 100. This could be a \$40,000 hit. Libraries need to think of all the implications when new licenses are added. Got it down to just a few over.

Need to upgrade service databases in 2023 or 2024 at a cost of \$50,000, want to upgrade in 2023. Mary had heard that libraries could apply for cat 2 Erate funding, could this be used for Boise. Will ask William. Boise library isn't separate from City's IT, they may not be eligible.

Mobile app - just launched in October. Some libraries have different 3rd party products to do some of the same things. Quote for barcode version RFID costs more but the benefit is that it will undo security. There are also additional language options. Lit group was excited about it. It is somewhat customizable.

There would be 5 locations for Boise and 4 for Ada and Meridian. Shanna will get presentation set up for directors. Meridian is interested.

Implementation cost is \$16,500, annual fee is \$45,500.

Vega is a discovery layer in the mobile app. It is coming out in fall and would be an additional price.

Some libraries may be concerned about how it interacts with security. Barcode per location is \$250 RFID, is about double annual.

Vega discovery layer- will correct spelling, product is in development and looks like it will be a much better customer experience.

Circulation Report

Lindsey – Circ managers met yesterday and discussed ILS Standards. Circ managers are going through 96 pages of agreement.

\$49.99 will be the threshold for going to collections after COVID.

Mary motioned to approve; Gretchen seconded. Motion passed.

Cataloging Liaison

William is now working at ICfL and will no longer be cataloging liaison, Claire volunteered.

LIT Report

Mary - majority of the meeting was check-in. Dylan was present and gave Erate update. Talked about outages and reminded about using help desk line on weekends. Ada library has search result issues with catalog, Meridian's logo comes up. Looking into it. Everyone was interested in the mobile app.

RB Digital was purchased by Overdrive. Elaine has been cleaning things up.

Compensation Committee

Lindsey – 2 other people need to be on committee. Jessica will be on committee. Tara will be on committee.

IDEA Partnership

Tara - At state level there are 4 overdrive groups. ID8, Boise, Meridian, Kuna. Mary - ID8 feels that they cannot support that kind of a draw. What becomes open are the non-metered titles.

Alyce - a lot of options; we could close some collections so they cannot be pulled from. Do we want to bring in ICfL for a discussion?

Kuna is giving it a try will report in July and will send out email when they go live.

Wait a year, get feedback from Kuna. Put on July meeting agenda for more information.

Library Updates regarding COVID Protocols:

Gretchen - Meridian and Ada are being sued. Advice to save all communication and follow all Board protocols. This is a person acting on their own.

Looks like we are in stage 3 for vaccines. We are considered other essential.

Meridian is open, Kuna is open as are Emmett and Hailey. Ada is open by appointment, one family at a time. Twin is open with appointments.

Vaccine is one measure to look at for opening. Looking at when counties move from red to orange.

General discussion.

Quarantine of materials - Steve - will re-examine process with courier to see if they stay at 5-day quarantine. How many touch points do couriers have? What are they comfortable with? Will address at February's catch-up meeting. Would like to limit quarantine to 2 or 3 days.

Monthly "Catch Up Meetings"

Do we want to continue? Yes, third Friday of the month 10am. Shanna will set it up meetings until summer.

Election of Officer – Chair

William is gone. Tara volunteered to be chair until October.

Roundtable Sharing of Major/Interesting Projects

Mountain Home- Shasta is learning the ropes. First board meeting last week, working on City strategic planning with department heads.

Nampa – Holds pickup window is very popular, all is well.

Ada – Avimor lockers are very active. Cartwright ranch is a new planned community; when they reach so many houses will install lockers there.

Treasure Valley Reads has chosen the book *A Manual for Cleaning Women* by Lucia Berlin. This is a collection of short stories.

Ada did a community engagement survey and focus groups. A lot of recommend on marketing do a better job of letting people know what we have to offer. Courier libraries should get marketing people together to talk about ways to better advocate for services. Brochure for LYNX libraries. All libraries would benefit from a marketing group. Get them on the website with a charter. Director liaison? Shanna has draft of cataloging charter. Have group that meets informally Mary will send email to directors to appoint someone if they wish to. Report at April meeting, Alyce will help.

Boise – Learning the job. Getting to know staff and community. Looking at what happened to the new library project. Thank you to other directors.

Garden City – Everything's the same, limited services.

Twin Falls – Finishing RFID, new machines in circ.

Meridian – Unbound is nearly done. Will move in in 2 weeks. Small group tours through March. Public opening in April with restricted services. Finished initial designs for new branch. Bids will go out in March. Tenant improvements next winter, open 2022. Looking where to build branch at YMCA. Hoping to have a history center built into main library.

Emmett – Open, has closed lobby on Wednesdays to do deep sanitizing. Staff cleans every hour. Preparing for her assistant to be retiring. Transferring staff member into the position. Will have Circ position opening this spring. Looking towards summer reading. Will follow pattern they developed last year.

Eagle – Flooring and minor remodeling, place looks much better and lighting is much better.

Caldwell – Closed but repairing HVAC and LED lighting.

Kuna – New Year's Eve kid broke window and climbed in, doing repairs.

Adjournment

Next meeting:

Eagle Public Library April 16, 2021