

**LYNX! Directors Meeting
October 18, 2019
Meridian Library District**

CALL TO ORDER: Tara called the meeting to order at 10:01 a.m.

PRESENT: Mary DeWalt (ACL), Kevin Booe (BPL), Lacey Welt (CPL), Alyce Kelley (EMM), Jana Cutforth (KLD), Tam Svedin (KLD), William Lamb (MHPL), Gretchen Caserotti (MLD), Claire Connley (NPL), Tara Bartley (TFPL), LeAnn Gelskey (HPL), Lindsey Pettyjohn (GCPL)

AGENDA REVIEW: LeAnn noted the Circulation Standards and the Circulation Report should be grouped together. William moved to approve the agenda with the change. Seconded by LeAnn. Motion carried.

APPROVAL OF THE MINUTES: William moved to approve the July 19, 2019 minutes. Seconded by Gretchen. Motion carried.

LYNX! FINANCIALS: Kevin Booe (BPL) reported on the financials. KLD is not included in this report. Directors had a general discussion regarding projected numbers moving forward. William moved to approve the financials. Seconded by Gretchen. Motion carried.

ICFL: Consultant was unavailable for the meeting. Directors discussed various options for ICFL updates and determined annually, after legislative sessions, would be the most logical.

CIRCULATION REPORT/CIRCULATION STANDARDS: John Thill (MLD) was present and provided highlights from the circulation meeting, including: which libraries are fine free, discussion regarding which fees are kept by individual libraries.

John presented updated changes to the Circulation Standards to clarify current standard practice and to simplify the language. The updated standards also included the addition of the Kuna Library District under the Open Access section.

Kevin made a motion to approve the Circulation Standards with the recommended changes to add the Kuna Library District under the Open Access section of the overall LYNX! Agreement during the next revision. William seconded. Motion carried.

LIT REPORT: Mary reported that the LIT group met at Caldwell and they continued to discuss the needs for training videos. Directors discussed including the circulation group to determine training video needs. Mary will discuss with the IT and circulation group to continue the project.

CATALOGING REPORT: William reported that the Cataloging group is going to establish scheduled meetings. Most likely these on-going, in person meetings will be in the Spring and Fall.

POLARIS CIRC EXPECTATIONS VS REALITY: Lindsey discussed that GCPL has been having an issue with staff having to override checkouts and discussed the possibility of having a few circulation managers and BPL IT staff sitting down to go over ILS tables to determine how things are working. Directors felt this would be a good idea and Lindsey will report back any progress at the January meeting.

HOSPITAL BAGS TREASURE VALLEY: Gretchen provided an update on the baby's first card project and provided examples of the brochures. Discussion will continue with local hospitals to determine distribution to area hospitals and new parents. Mary made a motion to pay printing costs out of the LYNX! Equity Fund. Claire seconded.

The following vote was recorded for paying printing costs out of the LYNX! Equity Fund:

Hailey Public Library (LeAnn Gelskey)	AYE
Meridian Library District (Gretchen Caserotti)	AYE
Boise Public Library (Kevin Booe)	AYE
Ada Community Library (Mary DeWalt)	AYE
Emmett Public Library (Alyce Kelley)	AYE
Kuna Library District (Jana Cutforth & Tam Svedin)	AYE
Caldwell Public Library (Lacey Welt)	AYE
Garden City Public Library (Lindsey Pettyjohn)	AYE
Nampa Public Library (Claire Connley)	AYE
Twin Falls Public Library (Tara Bartley)	AYE
Mountain Home Public Library (William Lamb)	AYE

MEMBERSHIP INTO THE LYNX CONSORTIUM: Directors discussed the open application from the Middleton Public Library. Due to the Kuna Library District just coming on, it was decided that LYNX! Membership would be closed until January 2022. The chair will notify Middleton Public Library of the decision.

STRATEGIC PLAN DISCUSSION * GOALS: A subcommittee will be created to review the existing strategic plan and create a draft of 2020-2021 goals. Director Liaisons will work with their respective committees to determine five goals for 2020-2021 and will report back to subcommittee by November 15th. Committee members include: Claire, LeAnn, William, Jana and Tam.

ELECTION OF OFFICERS:

Leann made a motion to approve William as chair. Seconded by Kevin. Motion carried.

Lindsey made a motion to approve LeAnn as secretary. Seconded by Gretchen. Motion carried.

ROUND TABLE SHARING:

NPL: Be Well Nampa program is going really well. Received kindergarten grant and partnering to provide programming.

MLD: Working on construction projects. Got a grant to make restrooms ADA accessible. Working on unBound concepts. Looking at staff restructuring.

MHPL: Working on remodel projects.

HPL: Had the 100-year anniversary. Was a huge success.

CPL: Adding more self-check stations and remodeling circulation area.

KLD: Finalizing barcoding items for the migration. Moving computer stations to open up more space.

EMM: Looking at statistics – seeing an increase in circulation numbers. Offering local author event in December.

ACL: Celebrated 30th anniversary this year. Working on Treasure Valley Reads.

TFPL: Working on capital improvement landscaping project. Looking to create meeting room spaces to provide a community need.

Next Meeting: January 17, 2020 @ Nampa

Adjourned: 12:32 p.m.