

**LYNX! Directors Meeting
July 19, 2019
Emmett Public Library**

CALL TO ORDER: Tara called the meeting to order at 10:04 a.m. and welcomed the Kuna Library District to the LYNX! Consortium.

PRESENT: Mary DeWalt (ACL), Shanna Decker (BPL), Lacey Welt (CPL), Alyce Kelley (EMM), Steve Bumgarner (EPL), Jana Cutforth (KLD), Tam Svedin (KLD), William Lamb (MHPL), Gretchen Caserotti (MLD), Claire Connley (NPL), Tara Bartley (TFPL)

AGENDA REVIEW: William moved to approve the agenda. Seconded by Gretchen. Motion carried.

APPROVAL OF THE MINUTES: William moved to approve the April 19, 2019 minutes. Seconded by Gretchen. Motion carried.

LYNX! FINANCIALS: William moved to approve the financials. Gretchen seconded. Motion carried.

ICFL: Kevin Tomlinson, Area Field Consultant presented and reviewed what is happening with the Commission for Libraries including: Grant money available for MLS students, Info2Go webinars, Read to Me rendezvous is coming in November and Summer Reading reports are due in September.

POLARIS REPORT: Shanna presented information about the upcoming Kuna migration. Work is still happening to reduce the amount of downtime. A Polaris upgrade will also occur at the same time. The current plan is no check-ins during the migration to limit issues. Courier will still be running.

Shanna provided an estimate of consortium cost-share with the addition of the Kuna Library District in the next fiscal year.

Director's continued a discussion from the April meeting regarding adding RBDigital records to the catalog. The general consensus was to not do this system wide.

LIT REPORT: Mary reported that the LIT group met at MLD's Tiny Library. Had a vendor from Darktrace give a presentation on network security. Discussed Kuna migration and more information will be sent to the LIT group as it is available.

CIRCULATION REPORT: Loretta (Emmett) was present and reported that the circ group met and discussed the Kuna migration. The group is still working on the circulation standards. Managers discussed how to handle fines that were attached to collections and that those fines needed to be sent to the "owning" library.

CATALOGING REPORT: William reported that the Cataloging group has completed a cleanup of the existing collection codes. There are now about 300 collection codes. The agreement may come back in October with some revision regarding combo-pack records.

ONBOARDING OF KUNA LIBRARY – UNIFIED MESSAGE: Gretchen discussed coordinating efforts regarding the onboarding of Kuna and how to distribute that information to the public and possible timelines. Libraries will continue to work together to have a unified message to the public.

“ELEVATOR” DESCRIPTION OF LYNX: Mary advised tweaks were made to the description and the revised version will be sent out to everyone.

STRATEGIC PLAN DISCUSSION: Directors discussed various options to plan for next year’s goals. Discussion will happen at the October meeting to decide information to request from the charter groups and their goals.

LYNDA LIBRARY PRIVACY: Directors had a discussion regarding the new privacy issues with Lynda.com. Some libraries are looking to eliminate Lynda based on cost per user, while others will be keeping it.

ROUND TABLE SHARING:

NPL: Budget passed by City Council with an increase in the collection budget. Awarded a \$92,000 grant for a “Be Well Nampa” wellness program.

MLD: Will be hiring an assistant director this fall. Purchased a building for unBound and hoping to have that open next summer.

MHPL: Roof project has been finished. Budget was passed with a new part-time position and lighting upgrades.

CPL: Working through Summer Reading and Budget season. Getting a new Technology coordinator. Will be adding a part-time technology position.

KLD: Hosting a pancake breakfast which feeds about 600 people. Working to finalize details of the migration.

EMM: Working on Summer Reading. Partnering with local rotary club for National Library Card month in September as part of the rotary’s literacy initiative.

ACL: Working on a roof project at Victory branch. Outreach for National Light Out project.

BPL: Finishing up main library design and then it will be put on hold for the time being.

EPL: Working on budget and summer reading.

TFPL: Working on budget.

OCTOBER MEETING – ELECTION OF OFFICERS: Tara advised that the October meeting will include election of a new Chair and Secretary.

Next Meeting: October 18, 2019 @ Meridian

Adjourned: 11:47 a.m.