

**LYNX! Directors Meeting
January 18, 2019
Eagle Public Library**

CALL TO ORDER: Tara called the meeting to order at 10:04 a.m.

PRESENT: Claire Connley (NPL), Tara Bartley (TFPL), Gretchen Caserotti (MLD), William Lamb (MHPL), Lacey Welt (CPL), Shanna Decker (BPL), Lindsey Pettyjohn (GCPL), LeAnn Gelskey (HPL), Mary DeWalt (ACL), Steve Bumgarner (EPL), Alyce Kelly (EMM)

AGENDA REVIEW: Gretchen moved to approve the agenda. Seconded by Alyce. Motion carried.

APPROVAL OF THE MINUTES: Lindsey moved to approve the October 19, 2018 and December 14, 2018 minutes. Seconded by Claire. Motion carried.

LYNX! FINANCIALS: Claire moved to approve the financials. Gretchen seconded. Motion carried.

ICFL: Kevin Tomlinson, Area Field Consultant presented and reviewed a handout concerning Commission programs and opportunities. Kevin mentioned this year there will not be a director's summit but instead a "Futures Camp" in June.

POLARIS REPORT: Shanna reported an upgrade to Polaris will occur over the January 21st holiday and will include a re-index of the system. Will take approximately 7-8 hours and the catalog will be down.

With the upgrade, RBDigital can now be integrated into the catalog. Pending cost estimates from III.

Telephone messaging hardware will need to be replaced in FY20. Estimated cost of \$10,000.

LIT REPORT: Mary reported that the LIT group is looking at establishing recommended RFID standards. This recommendation may come to the Directors for approval as it will possibly involve allowing Catalogers to re-encode other libraries RFID tags when there are issues.

Mary went over the proposed staff IT survey.

Director's will review the proposed survey and will send recommendations to Mary by January 31st.

CIRCULATION REPORT: Carol Berry (EPL) reported the circ managers held their meeting and they had good discussions about reminding staff to keep account records inputted to the circ standards. Ada Community will only be providing reimbursements to other libraries once a year.

Individual library loan standards will be added to the LYNX! website.

KUNA MEMBERSHIP: Shanna mentioned the LYNX! agreement is being reviewed by Boise legal.

HOLD LIMIT: Directors discussed courier limits and availability of libraries outside the Treasure Valley increasing hold limits. After further discussion LeAnn moved to raise holds from 10 to 15 effective February 1st. Gretchen seconded. Motion carried.

FINE FREE MODEL – EFFECTS ON THE CONSORTIUM: Claire asked how libraries that are fine free are handling other libraries fines. Currently other libraries are keeping overdue fines but can reimburse as requested. Directors discussed options to ensure new materials are returned including changing the timeline for items to transition to lost.

“ELEVATOR” DESCRIPTION OF LYNX: Directors discussed creating a description of the LYNX! consortium that can be used for marketing purposes. Mary will send forward a draft.

RESEARCH/FIELDWORK: Gretchen asked how other libraries handle PSR workers and student field work requests. Other libraries have not had specific requests for field work and PSR workers just utilize public spaces.

COMPENSATION COMMITTEE: Lindsey reported that the compensation formula has been revised and needs to be reviewed. Shanna, Lindsey and Claire will review the formulas and report back at the next meeting.

MEMBERSHIP SURVEY: Tara mentioned that she received most of the surveys already. There is a discrepancy in the survey vs. the actual agreement. Specifically, the survey has five mandatory areas while the agreement has six areas. William will revise the survey and send it out for review.

STUDENT CARDS UPDATE: Mary reported that there was still interest in Student Cards but there was a snag regarding liability issues. The City of Boise is responsible for hosting Consortium patron data and based on legal advice do not want to take on the liability. Other options are being considered and will be reported on when they are available.

ROUND TABLE SHARING:

NPL: Completed picture book categories with overwhelming response from patrons. Opening a welcome desk in the lobby.

CPL: Working with Tiny Home builder to make a tiny maker space for outreach efforts.

EPL: Approaching 20 years in their building and will hold a party.

BPL: Still working on the Main Library project.

HPL: Will start circulating board games. The City is looking at a town square near the Library. Installed new HVAC system. Centennial Ann.

MHPL: Library roof will be replaced in the next few months. Started conversations for summer reading changes.

GCPL: Working on stats and talked with ICfL regarding programming stats for the Summer Reading Programs. Passive programming cannot be reported.

EMM: New storytime is having a large impact with a 50% increase in attendance. Working with Kiwanis club to sponsor a Lego club.

MLD: Working on building issues. UnBound closing on February 16th. UnBound “lite” at Cherry Lane with outreach until a new building is purchase. Plant facility levy on May ballot.

ACL: 30th Anniversary on January 23rd. Holding Open Houses and a new library card for the anniversary.

TFPL: Started new programming called Ready, Set, Kinder once a week for 26 weeks.

Next Meeting: April 19, 2019 @ Garden City Public Library

Adjourned: 12:42 p.m.