

LYNX! Directors Meeting
April 19, 2019
Garden City Public
Library

CALL TO ORDER: Tara called the meeting to order at 10:08 a.m.

PRESENT: Claire Connley (NPL), Tara Bartley (TFPL), Gretchen Caserotti (MLD), William Lamb (MHPL), Lacey Welt (CPL), Kevin Booe (BPL), Shanna Decker (BPL), Lindsey Pettyjohn (GCPL), LeAnn Gelskey (HPL), Mary DeWalt (ACL), Steve Bumgarner (EPL), Alyce Kelley (EMM)

AGENDA REVIEW: Tara noted under the Cataloging Report it mentions Circulation Agreement. It should be Cataloging Agreement. Mary moved to approve the agenda. Seconded by Lindsey. Motion carried.

APPROVAL OF THE MINUTES: Lindsey moved to approve the January 19, 2019 minutes. Seconded by William. Motion carried.

LYNX! FINANCIALS: Kevin reviewed the LYNX! Account balances. Kevin mentioned during the agreement renewal next year BPL would be looking at the cost-share formula to include in-kind services that are provided to the LYNX! Members. William moved to approve the financials. LeAnn seconded. Motion carried.

LeAnn moved to approved the cost-share estimate. Claire seconded. Motion carried unanimously.

ICfL: Kevin Tomlinson, Area Field Consultant presented and reviewed a handout regarding upcoming projects from the Commission for Libraries. Kevin reported that the Wi-Fi filtering bill passed and will go into effect July 1, 2020. The bill noted that the ICfL would provide funding but the ICfL does not have funding available. They are looking at different options to help those libraries that can't afford it.

POLARIS REPORT: Shanna reported there was still an issue with LEAP (Server not responding errors) that Ill is researching to resolve. IUG conference will be the first week of May. Send any suggestions/question to Shanna.

Statistics from the tele-messaging system were gathered and showed 127,189 outbound calls and 2,732 inbound calls.

Kevin moved to approve upgrading the tele-messaging system out of the LYNX! Equity Fund. Lindsey seconded.

The following vote was recorded for upgrading the tele-messaging system out of the LYNX! Equity Fund:

Boise Public Library (Kevin Booe)	AYE
Meridian Library District (Gretchen Caserotti)	AYE
Hailey Public Library (LeAnn Gelskey)	AYE
Caldwell Public Library (Lacey Welt)	AYE
Ada Community Library (Mary DeWalt)	AYE
Garden City Public Library (Lindsey Pettyjohn)	AYE
Eagle Public Library (Steve Bumgarner)	AYE
Emmett Public Library (Alyce Kelley)	AYE
Nampa Public Library (Claire Connley)	AYE
Mountain Home Public Library (William Lamb)	AYE
Twin Falls Public Library (Tara Bartley)	AYE

Shanna reported that the integration into the PAC for RBDigital will be a \$400.00 initial setup charge and \$4,500.00 annual fee. **Will come back for further discussion at a later date.

LIT REPORT: Mary reported that the LIT group discussed the results from the staff IT survey. LIT debated about finding a platform to place training materials (videos) and also sharing the IT Policy. Mary will ask the LIT group to come up with some options and price considerations.

The group is asking for the Director's to determine a standard that would allow consortium libraries to re-encode other consortium libraries RFID tags.

Mary moved that the Director's approve creating an ISO standard for RFID tags and adding it as an addendum to the Cataloging agreement, and allowing individual libraries to re-encode other consortium libraries RFID tags to the current standards and monitor for issues. Seconded by Kevin. Motion carried.

CIRCULATION REPORT: Vanessa (GCPL) reported the circ managers held their meeting and there was a lot of discuss about what libraries were going fine-free. Discussion on hotspot filtering and age policies. There is a team working to update the Circulation Standards.

CATALOGING REPORT/APPROVAL OF REVISION OF CATALOGING AGREEMENT: William reported that the Cataloging group met in March to discuss creating a standard for what constitutes a "final BIB record". The catalogers were asking for Director approval to amend the Cataloging agreement as presented. Kevin moved to approve the amended cataloging agreement. Mary seconded. Motion carried.

KUNA MEMBERSHIP: Shanna reported that the change order agreement goes to Boise City Council for approval, once approve, it will then go to Ill for approval.

FINE FREE MODEL: Lindsey congratulated everyone that has gone Fine Free. Lindsey asked if anyone is changing policies regarding old fines or changes to their circulation times. Kevin advised that BPL is going Fine Free October 1st, and will be implementing autorenewals on May 1st.

Gretchen noted that Meridian has adjusted the renewal period for movies to 2-weeks.

“ELEVATOR” DESCRIPTION OF LYNX: Mary has a sample that she will email to everyone.

COMPENSATION COMMITTEE: After a short discussion, Kevin moved to approve the compensation formula. Gretchen seconded. Motion carried.

MEMBERSHIP SURVEY: Tara noted she has received everyone’s survey and all libraries are in compliance.

STAFF PARTICIPATION IN PROFESSIONAL ASSOCIATIONS: Lindsey asked how other libraries are handling hourly staff participation in associations and/or if the library is paying their dues. Kevin reported that Boise rarely pays for association memberships but will allow staff to participate during work hours.

Lacey reported that Caldwell does pay for memberships and work time if staff are presenting at conferences.

Tara reported that Twin Falls has paid for ILA memberships for supervisors in the past and will allow them time to work on committees, etc.

William reported that Mountain Home pays for association memberships on a case by case basis and will allow staff time to work on committees, etc.

Gretchen reported that Meridian does it on a case by case basis.

Claire reported that Nampa pays for ALA membership for Trustees.

STRATEGIC PLAN DISCUSSION: Gretchen wanted to bring this up because the Strategic Plan is expiring next year and the group may want to start deciding what the next steps would be.

William mentioned he recalled there was discussion about moving to annual LYNX! Goals vs a long-term plan.

Director’s discussed making the October meeting a planning session with information coming from the individual committees to determine what they would like to accomplish in 2020.

ROUND TABLE SHARING:

NPL: Fine-Free on October 1st. Launching a campaign for a book mobile.

CPL: Fine-Free on April 1st. Revealed a new Mobil Maker Space made from a Tiny House.

EPL: Hired a new full-time position in Youth Services.

BPL: Working on schematic design and budgeting for the Main Library project.

HPL: Now fully-staffed. Finished a big reads program with the Community Library. Working with the City to develop a town square.

MHPL: Roof is being replaced after 8 years of leaking. Working on FY19/20 budget.

GCPL: Beach Bash for Books is coming up.

EMM: Adding a full-time position in October that will focus on outreach programming.

MLD: Planning a Plant Facility Levy on the May ballot. Finalizing details for unBound location. Working through facility planning.

ACL: Gretchen congratulated Mary on the Treasure Valley Reads program.

TFPL: Congressman Simpson visited the Twin Falls Library.

Next Meeting: July 19, 2019 @ Emmett Public Library (9:00 a.m.)

Adjourned: 12:48 p.m.