

LYNX! Directors' Meeting

Friday, July 20, 2018

Twin Falls Public Library - meet.google.com/agn-jcqi-qvn

CALL TO ORDER: The meeting was called to order by Chair Tara Bartley at 10:04 am

PRESENT: Alyce Kelly (EMPL), Tara Bartley (TFPL), Gretchen Caserotti (MLD), Lacey Welt (CPL), Shanna Decker (BPL), Lindsey Pettyjohn (GCPL), Kevin Booe (BPL), Brenda Pritchard (EPL)

ABSENT: William Lamb (MHPL), Claire Connely (NPL), LeAnn Gelskey (HPL)

AGENDA REVIEW: MOTION to approve agenda made by Kevin, seconded by Gretchen; all in favor, none opposed.

APPROVAL OF THE MINUTES: MOTION to approve April 13, 2018 meeting minutes made by Kevin, seconded by Lacey; all in favor, none opposed.

LYNX! FINANCIALS: Kevin provided an equity balance update, BPL billing is up to date, \$20k outstanding in support fees + system maintenance both included in last quarter. SW Idaho Libraries account has been closed and BPL has received the check, account has been closed. Will be reflected on next quarter statement. MOTION by Gretchen to approve the financials, seconded by Mary; all in favor, none opposed.

LIT REPORT: technology Survey Results - 634 total responses, pretty good balance of respondents demographics. Overall positive rating of library catalog, feedback indicates accuracy of results room for improvement. Still coding the open field responses. Will send complete set and individual library to directors and LIT representative as well as post on LIT page of website. Next steps group working on staff survey and interested in conducting some UX testing. The group not intending to make recommendations to all libraries in individual system technology, that portion intended to be helpful to each library individually (LIT group can still work together to help each other if wanting to take any action based on feedback).

POLARIS UPDATE: Google changed Map It now charging for service, no longer on the PAC. Spanish language PAC should be implemented soon waiting to hear from iii. 6.0 release was very buggy, continue to report issues to them. 6.1 should be announced soon Aug or Sept? FYI BPL has added a location, Boise City Hall, used for staff pick up lockers so hidden from the public but staff can see it. iii working on integration of RB Digital records so waiting on them to move forward. Annual index late in the calendar year. Takes 6-7 hours so will be done in off-hours. \$1200 to do so but waiting until 6.1 upgrade to do it. Authority control project update; last quote was \$11,000 to get up and running + \$8k annual fee after 1st year, would update quarterly once implemented. Shanna will send cost-share over email for Directors to vote on. Would like to have implemented/started in October this year.

COMPENSATION COMMITTEE UPDATE: Lindsey sent proposed revised Appendix B documents over email prior to the meeting. Proposal is to change from current formula to a statement, "When an Open Access Library provides lending service to another city's constituents, compensation may be entitled. This threshold occurs once the number of annual transactions from the constituents of another city meets or exceeds 50% of the annual transactions of the lending library's own constituents." Once determined the 2 libraries will work out a payment agreement. MOTION to approve proposed revised Appendix B by Lindsey, seconded by Mary; all in favor, none opposed. Lindsey will send the document to the group again. Discussed that since this is an appendix, the agreement does not need to be re-signed by all Trustees and City Councils at this time.

ST. LUKE'S HOSPITAL CARDS: Gretchen, Mary, Claire committee met to review draft brochure prepared by marketing staff from NPL, ACL & MLD. New brochure works for all libraries in the area, can be shared to be modified for libraries outside Treasure Valley. Brochure has business card style library card to be brought into library for a full card. If all libraries agree, card can be redeemed for a free children's book if brought in, then libraries can track cards returned for assessment. Pricing to print 6,000 around \$650. Suggested marketers check with City of Boise (or Nampa) to see if printed there cheaper price then member library can share out cost? Gretchen will deliver feedback to marketers and keep moving project forward. Gretchen will also check with absent Directors to confirm participation in giving out a free book before changing the design.

STUDENT CARDS: Brenda (EPL) talking with West Ada about student library cards, Mary inspired by a conference session, talking with Audra about possibilities to utilize module in Polaris. WASD concerns is privacy & info sharing. Kevin suggests to bring Erin Downey in on conversation from BSD. Mary will keep us posted on where it is going, the group will continue to explore, Directors highly support the idea.

DUPLICATE CARDS: Member libraries have different policies/procedures regarding property ownership & residency. In LYNX agreement about one card (give up based on residency) yet not in our public policies consistently. Some cities base on residency, many have patrons w/2 cards b/c employed in city, live in another. Property owner has a card & renters have a card means 2 completely different households to same residence. BPL city ordinance if property owner. Circ Managers is looking at Circ agreement now, Mary will continue to work with them to explore, gather some information.

APPOINTING COMMITTEE LIAISONS: Committee Liaisons & Officers for Directors meetings are scheduled to be reset at October meeting. Last year positions decided in October, effective January. Please come prepared to next meeting with suggestions on nominations & volunteering.

ROUND TABLE SHARING OF MAJOR/INTERESTING PROJECTS:

- MLD - Tiny Library being worked on, hope to open in September if all goes as planned; using MeeScan but shouldn't impact other libraries. Conducting a Library Card Sign Up

Drive door-to-door in September as well. New Branch Manager coming from OR in August, Nate Pedersen.

- EMM - Updated library logo, will be changing that over in the next few weeks.
- CPL - Summer reading, opening new Indian Creek Plaza CPL will be utilizing that plaza outdoor concert end of July + Human Library end of August.
- GCPL - Gary the mascot being unveiled this fall, planning to start a library of things, focus on 1 collection to start based on citizen input.
- TWPL - Approved by local dentist for a preventative program care for special needs & geriatrics but got board pushback. Others will share information on the other health programs happening such as blood drives & health screening with Tara by email. Still waiting for info from LiLI databases.

There was no Circulation Managers Group Report given at the meeting.

MEETING ADJOURNED 11:22am

Next meeting:

CPL, October 19, 2018