LYNX! CONSORTIUM QUARTERLY DIRECTORS MEETING

December 5, 2003
10:00 AM
Ada Community Library

In Attendance:

Mary DeWalt – Ada Community Library	Ann Tabler – Hailey Public Library
Marilyn Poertner – Boise Public Library	Patti Younger – Meridian Library District
Laurel White – Boise Public Library	Karen Ganske – Nampa Public Library
Elaine Leppert – Caldwell Public Library	Arlan Call – Twin Falls Public Library
Ron Baker – Eagle Public Library	Gina Persichini – Idaho State Library
Camille Wood - Nampa Public Library	Beth Hoback – BPL, Serials

Absent:
Tom Brennan – Garden City Public Library

Meeting Leader: Ron Baker   Notetaker: Mary DeWalt

Meeting opened 10:00 AM

Minutes of the September meeting were reviewed and approved. Motion by Karen Ganske seconded by Arlen Call.

There was one modification to agenda: Gina Persichini to provide a State Library update.

New Business-
EBSCO Auto Repair Reference Center:
The consortium received a quote for $9,475 should all nine LYNX libraries purchase it, a 32% discount over individual subscription cost. Discussion included the fact that others in the state are likely interested in participating in this purchase opportunity, so a LibIdaho message will be sent to determine who might be included outside LYNX. Group favored inclusion into FY05 budget year. CPL, ACL, and BPL ready for Jan '04 and EPL, NPL, MLD next year. We will revisit in March after confirming reduction as annual, not one-time, the number of libraries required for such a discount, and if not all nine LYNX are included, what would cost be. It is hoped that this is just the beginning of future consortium purchases.

Draft of Serials Agreement:
Beth Hoback presented the existing Serials Agreement document to the group to confirm overall awareness and agreement on its use.   The primary concern and reason for agreement is to standardize procedure and policy in terms of style and process and expectation. It was suggested it go up on our website as the agreed upon standard. NPL, TFPL, BPL, EPL, CPL are currently using the module and have signed the agreement. Others who begin to use the module would need to understand and sign the agreement.

LiLI Express Program:

The list of consortium-related issues as prepared by Kevin Booe, BPL was addressed by Gina Persichini. It was determined that many of the questions will need to be addressed within the consortium. Additional questions and concerns included: whether ISL conducted any type of survey and has statistics that show the level of interest and use of such a service, and physical storage of held items. Other states that have implemented this service have proven positive impact and feedback. The LiLI Express agreement has seen many drafts in an attempt to meet concerns and this simplified version resulted as a trial with data collected and improvements made. ISL will continue to study what keeps libraries from participating and attempt to address those issues.

Suggestion made to study this as a group. Since CPL and ACL are interested, a committee will be convened to recommend direction. It was agreed that no library would join until a report to the full consortium is presented.   It may not necessarily need to be a consortium issue but we will need to review how it may work if only some are participating including any ramifications of some joining and the limitations of those that join as opposed to those that don't. A committee of Elaine Leppert, Laurel White, and Mary DeWalt were asked to look into consortium issues and potential ramifications. A presentation of committee findings is scheduled for March.

Report from ISL.
Regarding LSTA funding of consortia projects, prequalifying is allowed. ISL will conduct an update of prequalification paperwork in January and annually thereafter. Erin McCusker and Gina Persichini talked with networks across state in terms of issues, barriers, successes, etc. The resulting report was provided to LYNX Directors for review. There will be an educational component with presentations across state at regional conferences. The ISL budget includes flat funding for the next two years. There will be no more across-the-board funding cuts; rather, particular programs will be targeted. Protecting LiLI-D is a priority, and a marketing campaign and push for support is ahead. LYNX must become active in supporting LiLI-D.

Second-level Reference was tabled for discussion at future meeting. We were encouraged to consider options for formalizing this kind of networking.

Old business:
Automation System Migration
All Directors received a packet initiated by BPL regarding recommendation on direction. It is clear we need to focus on where we are headed. There are numerous options but three basic options were presented among other information. We are at the last Dynix release –191, after that there is nowhere to go but web-based. There is a need for continuation of automation innovation; we do not wish to lose momentum nor maintain an underused server. Horizon 7.4 was recommended at this time. If we were to go with 8.0 we would need to wait until mid-late '05. Current consortium balance is $1,242, the server and IPAC depleted "banked" funds. Should we decide to wait until the 05 date, infrastructure planning and budgeting are key actions that need to be taken within each library. BPL FY04-05 budget was approved without funds for software. During February or March, BPL would bring forward equipment requests for '05 with hope for Council approval October '04.

It is believed contingency balance plus current funds LYNX members are paying in FY 04 will offset costs. NPL and any other library that took option to defer would need to budget for this.

Laurel White has made contact with Polaris, III, SIRSI, and TLC in an attempt to gather more information about alternate systems, which are found to have a general cost of $3-400,000. Polaris not UNIX based, instead, is Microsoft OS. We currently run on a UNIX base, as UNIX is a solid OS. SIRSI does run on UNIX; III on UNIX but own homegrown version. VTLS would be another option. Self check 3M will work as long as one additional PC is attached at BPL to "translate", barcode scanners some "repair" of short records necessary for data transfer. Data transfer will require all levels getting together to make decisions on migration protocol. Another system may require a reworking of all our existing data. Horizon is not Dynix for windows but it is the same philosophy and structure. Many vendors will not run consecutively during data transfer so an additional major server will be necessary in order to implement a vendor other than Dynix. Maintenance fees from Dynix would continue into Horizon. $10-20,000 for an additional server to upgrade to 8.0 for specific applications in addition to main server will be needed in order to maintain speed. There is still a need for a major system wide task list and costs involved with deciding to go with Horizon. Immediate upgrades to PCs with at least Pentium III' and Windows 2000 will be required. The group requested a sheet of PC needs be created, including costs in upgrading hardware/software locally.

An October '05 live date (FY'06), allows process time for new Library Directors to acculturate and time to follow Idaho code and bidding requirements as outlined by MLD Board.

Arlan Call made a motion, seconded by Elaine Leppert, to appreciate all options, proceed immediately to release 191, and make change to new system no earlier than October 2005. Motion passed.

Patti Younger made a motion, seconded by Mary DeWalt, to request at least three companies be invited to present their product to the group in 2004.

Motion passed. A committee of Laurel White, Mary DeWalt and Patti Younger was formed to move us toward these presentations. Additional meetings may be necessary over one week period of time for purposes of continuity. Boise City attorney guidance sought to confirm Code requiring an RFP bid process or whether a simple quote would suffice.

Next meeting: March 5, 2004 at Caldwell Public Library - 1010 Dearborn St.

Meeting was adjourned at 12:25 PM