

## LYNX! Director's Meeting

October 17, 2008  
Boise Public Library

Present: Nancy Gurney, Hailey Public Library; Luise House, Mountain Home ; Mary DeWalt, Ada; Kevin Booe, Boise; Elaine Leppert, Caldwell; Ron Baker, Eagle; Karen Ganskey, Nampa; Susan Ash, Twin Falls; Lisa Zeiter, Garden City; Patty Younger, Meridian. Also present Laurel White, Boise.

Lisa Zeiter made the motion to approve the minutes, Kevin Booe seconded, motion passed.

### UNFINISHED BUSINESS

#### **Guide Book**

Mary asked if the Standards should be added as an appendix and should the beta test form which was used for Emmett be used. The consensus was to use the revised draft two as the appendix.

#### **Standards**

A discussion regarding whether a Director and Circulation Manager could be the same person and what qualified as full time ensued.

A motion was made by Kevin Booe and seconded by Ron Baker to adopt the following amendments to draft II of the LYNX! Consortium Membership Standards and to Prospective Member Survey.

1. Under Administration section A. Idaho Statute/Code change Title 33, Section 2601-2611 **and** Section 2701-2729 should be changed to read or.
2. Under Staffing the Standard should read; A qualifying library must have a full-time, (40 hr/per wk) library director, who may only be responsible for no more than two day to day operations, such as director, circulation, or cataloging.

It was a consensus that the revised Standards and Survey be sent back to Emmett to verify that the director meets the above requirement for hours.

#### **LYNX! Consortium Service Agreement**

As per Susan's e-mail noting that under Section III. General Provisions (pg10) our agreement has expired as of September 30, 2008. Kevin made note that it reads; The Agreement shall automatically continue for consecutive three-year renewal terms unless terminated by any party etc.

Kevin motioned that the LYNX! Consortium Service Agreement continues as is until an open access agreement is reached, Lisa seconded and motion passed.

### **Open Access Committee Report**

The committee reported that this is a long process. Open Access cost is becoming prohibitive, so the committee is looking at many different options to help minimize cost, but still make open access available to patrons.

Kevin asked Laurel if it was possible to set the system so that if a patron is in the library and the book was on the shelf a hold could not be placed. Lisa made a motion to approve the above, Mary seconded, motion passed based upon feasibility.

### **Emmett Public Library Prospective Member Survey and Request to Join**

A discussion was held regarding the various pros and cons on Emmett's request for special consideration allowing them to be a pilot library and go forward with membership.

Luise made note the process set at the July meeting for the application process was:

- First Quarter (Oct. Nov. Dec.) Submit letter of interest, and fill out Prospective Member Survey, and if Standards outlined in the survey were met, numbers could be sent on to Laurel White to establish buy-in and cost share figures.
- Second Quarter (Jan. Feb. March) Receive Letter of Intent and review Member Survey. Then vote on Letter of Intent and acceptance.

With this in mind it was noted that Emmett had started their application before the process was put into effect. Other concerns voiced were: do they have adequate staff, they barely meet the standards, open access, and do they have properly trained staff for cataloging and realizing that they need to move on if something is not in the database. Laurel noted that she has been in communication with Emmett and believes they understand copy cataloging and that they realize the financial obligation. Their (Emmett) goal is to be able to move forward on the grant process with ICFL.

After further discussion Kevin Booe made the following motion, which was seconded by Ron and approved.

To provide provisional acceptance to Emmett Public Library based on clarification of number of hours worked by their director and provides that open access is under review and may change and that courier service is not part of this agreement at this time. Also encourage them to include in the grant, money for professional cataloging on a temporary basis due to size of their collection.

Kevin also noted that everyone in the LYNX! Consortium will need to have the new contract with Emmett approved by their board and the City Council.

### **Firearms regulation update**

There is nothing happening at this point on this issue.

## **Other**

Laurel has sent out the final cost share spreadsheet. TeleMessaging 3 has been purchased. Laurel also noted that we still have a credit of approximately \$5,816.00 with SirsiDynix, which could be put toward training, maintenance or for contract next year.

## **NEW BUSINESS;**

### **Big Read Program 2009**

Mary reported that a grant from the National Endowment for the Arts had been received and the book chosen is "The Maltese Falcon". Boise Public Library, Ada Community Library, The Cabin and the Idaho Statesman are the recipients of the grant, but the grant could be extended to any interested library. The program will take place from mid January through mid March. She encouraged all libraries to sponsor some type of program during this time period.

### **News/reports from members**

Mary reported that Ada Community had reached a circulation of 800,000.

Susan reported Twin Falls had finished the reading room with a view. Also the "Between the Fences" Smithsonian display would be going up after Christmas. She reported they have no air-conditioning and had not budgeted for it, so need to decide how to cover that expense. Also next year they will be celebrating 100 years of service.

Elaine reported that Caldwell has roofing problems.

Kevin reported that Boise has increased usage by 29%. He reported that refugee immigrant issues are creating problems for staff and so are working on training staff to deal with this issue. Boise has the 4<sup>th</sup> largest population of refugees. Their foundation is starting to form, they have developed a strategic plan and are moving forward quickly, but at this time have no money.

Patty of Meridian reported that the new fences have been started, next year a new roof will be put on, and the parking lot will be finished in the spring. The branch has not yet received occupancy permit and therefore they cannot go forward with ordering of shelves etc. They are working on the collection (for the branch) with the assistance of Boise.

Laise of Mountain Home reported they will be celebrating their 100 year anniversary and are working with the Historical Society. Mountain Home will be doing something in November, lots of plans but no money.

Next meeting will be held at Boise, tentative dates January 15<sup>th</sup> or 8<sup>th</sup>.

