

LYNX! Director's Meeting

**July 18, 2008
Caldwell Public Library**

Present:

Luise House, Mountain Home Public Library; Nancy Gurney, Hailey Public Library; Mary DeWalt, Ada Community Library; Elaine Leppert, Caldwell Public Library; Kevin Booe, Boise Public Library; Karen Gansky, Nampa Public Library; Lisa Zeiter, Garden City; Patty Younger, Meridian District. Amy Mortenson represented Twin Falls Public Library. Also present Laurel White, Boise Public Library

Agenda Review:

Luise noted that discussion of Kuna Library District should be moved from New Business to Unfinished Business and discussed at same time as Emmett Public Library's request & update.

Also added under Unfinished Business was a report by Kevin on the request to the Attorney General regarding the gun law.

Approval of Minutes:

A correction to the April 11, 2008 minutes was made regarding date of next meeting, which should read

"Friday, 18 July 2008" instead of Friday, 18 April 2008. Motion was then made and passed to accept minutes as corrected.

UNFINISHED BUSINESS

Library Summit Report

Mary reported that the Summit had an attendance of approximately 32 people. The timing of the Summit was a challenge because of other conventions, but that it should be regarded as a building year. On the positive side many contacts were made as well as receiving media coverage. Next year's goal will be to better target our future needs and concerns.

Guidebook-Final Review

Mary had sent everyone a copy of the amended guidebook with changes in red, which consisted of;

1. Date revised (front page)
2. Adding Appendix D Member Library Standards (table of contents)
3. Updated contact information for joining LYNX (page 1)
4. Majority vote was replace with two thirds (page 2)

In addition Luise noted that page 16 needs to be updated with current information also page 15(remove **needs Mountain Home**). Ron also noted that perhaps we might want to amend more of the guide book based on the standards being adopted. It was felt that the Standards Survey should be given out after the letter of interest and before the applying library sent its statistics to Boise Public Library. Laurel noted that Brad will post the appropriate changes to Section 10.

Standards Committee Recommendations

Ron submitted the committee's LNYX! Consortium Membership Standards (draft) as well as LNYX! Consortium Prospective Member Survey (draft). Kevin said he hadn't expected the committee to come with standards, but only recommendations. Ron said the committee decided to proceed forward based on the results of the survey because it would be easier to amend a draft **then** to try to create one with so many people involved. Ron said the committee felt there were Critical Standards and Qualifying Standards to be met as a LYNX! Member. The recommendation is that there are four Critical Standards (these are marked with an asterisks) that should be met and then 70% of the Qualifying Standards. Lisa asked if these Standards must be met now by incoming libraries. Luise commented that we had not set those goals yet. Ron asked that we not accept a new member application until we can test the draft survey. The committee will get a new draft for next meeting and call it a draft document and send to Kuna and Emmett.

Questions then arose regarding the requirement to have an MLS degree in regards to cataloging as opposed to having the proper training or experience. This Standard must also comply with the guidebook requirements. Ron and committee will work on restating this Qualifying Standard. The director's felt that the cataloging standard should become a fifth Critical Standard instead of a Qualifying Standard. Mary brought up the issue of distance, which Ron clarified as being in relation to the courier service. Each library has the choice of how it can best meet the 70% requirement, obviously Twin and Hailey cannot meet the distance requirement and so would choose other ways to meet the 70%.

Horizon Update

Laurel reported that Horizon will be updated on August 5, 2008 beginning at 7:00 AM and hopefully completed in 3-6 hours. Horizon will be upgraded to 7.4.1, Information Portal will upgrade from 3.08 to 3.09, and Web Reporter will be upgraded from 1.4 to 1.5. SIP will be upgraded to work with the new database. Any system that authenticates against the database will be down during the upgrade. These include RPA, Self Checkouts, Overdrive, and PC system that uses SIP. Laurel cautioned all libraries to NOT LOGIN. Boise will call to check with all libraries when the system is up and ready. This will be the last upgrade with Horizon.

Laurel then brought up the credit we have with Sirsi/Dynix and requested that the credit be used to upgrade telecirc. A motion was made and approved to use the credit to update telecirc.

Luise noted that the problem with the credit is due to an invoicing error by Sirsi/Dynix. A 2007 charge that should have gone to Mountain Home Public Library for EnvisionWare computer lab management software was invoiced to Boise Public Library and eventually deducted from the Lynx account. The company has been slow to resolve the problem with Mtn. Home and seemed unwilling to return a credit to Lynx. Luise will continue to work with SirsiDynix to clear the Lynx account.

Attorney General Report

Kevin gave an overview of what is happening with legislation regarding guns allowed in public libraries. Kevin reported that Boise Public Library has inserted the word suspended next to the policy regarding no firearms allowed in the library. This issue he felt would end up going to the Supreme Court. Kevin recommended we keep this issue on our agenda so we can all keep informed.

Emmett Public Library and Kuna Request

Luise reported that Emmett is “knocking themselves out” in order to be able to join the Consortium. Both Emmett and Kuna will need to go through the grant process and are concerned regarding the timing of that and would like to know soon about membership. Emmett has already done a letter of interest (but not a letter of intent as stated in the May minutes) and given their statistics to Laurel, so we will give them the survey to complete. Kuna has not done a letter of interest yet, but we will give them the survey. After we revise the Standards draft we will give them a copy to see if they meet the requirements. So Emmett will need to look at the Standards, update their numbers to Laurel and then send a letter of intent. Kuna hasn’t done a letter of interest, so first they need to look at the survey and standards to see if they are still interested, and then proceed with the process.

Lisa suggested we set up a timeline for requests for joining the LYNX! Consortium. Lisa suggested the letter of intent should be sent during the second quarter of the year which would coincide with the budget process for the next year. An interested library should send the letter of interest first, after which they would receive the survey and standards; this would start the process and clarify for the interested library if they meet the criteria set forth by the Standards.

NEW BUSINESS

Committee to Study Reimburse for Excess Service

A discussion regarding compensation to another library when in excess of the 10 percent as stated in the guidebook under Appendix B (page 5). Ron noted that the guidebook is very limited on how this should be addressed and felt that maybe it was time for a formula. Kevin said his city council would not agree to any kind of a formula. Ron suggested some kind of an exit agreement be put in. The issue of compensation, usage

between libraries and cost of the courier system are all issues that need to be addressed. A committee consisting of Kevin, Lisa, Patti, Mary and Ron was formed to work on these issues and develop a guideline.

News

Patti said Meridian is negotiating with Sundance Corp to lease office space for a branch library. Amy noted that Twin Falls has finished their reading room and are in the process of moving things around. Amy said the YA area is almost completed and they will be holding an open house soon. Ron said Eagle is undergoing a budget crisis and are have a moratorium on hiring, but hopefully only temporary. Ron also was hoping that they would be able to go forward on a new children's wing soon. Kevin said Boise has broken ground on the new branch library and projection for opening is March?? Lisa said Garden City would not open on August 5, until Horizon is up and running. Garden City is also short of a Circulation manager at this time. Luise noted that her city had taken two of her employees, one of which was the circ manager. She has pulled her youth services librarian over to cover as circ manager. Nancy reported that Hailey is working on cleaning up the patron database and weeding the non fiction collection. Karen said her city has asked them to integrate their web page into the city's network.

The next meeting will be at Boise on October 17, 2008 at 1:00 PM.

Respectfully Submitted
Nancy Gurney, Scribe