

## **LYNX! Directors' Meeting**

**11 April 2008**

### **Meridian District Library**

Present: Mary DeWalt, Ada Community; Kevin Booe, Boise; Elaine Leppert, Caldwell; Ron Baker, Eagle; Lisa Zeiter, Garden City; Nancy Gurney, Hailey; Patty Younger, Meridian District; Luise House, Mountain Home; Karen Gansky, Nampa; Susan Ash, Twin Falls.

Others: Glenna Rhodes, Boise; Robin Ballentyne, Ada Community; Terri Wear, Ada Community; Deborah Blakely, Eagle.

Agenda Review

Minutes of 18 January 2008 meeting. M/S House/Leppert; minutes approved.

UNFINISHED BUSINESS

#### **Horizon Migration and BPL/LYNX! IT Status Reports**

Kevin reported that Laurel White is now BPL's Consortium and Outreach Coordinator, with revised and more concentrated duties. The credit we have with Sirsi/Dynix is because we did not get the "Director's Station" module with Horizon. It is a \$17,000 credit. Ron mentioned that Laurel stated in a telephone conversation with him that Sirsi/Dynix requires that this excess payment can only be used as a credit and cannot be refunded. Kevin shared activities from the paper financial reports that had been distributed, first reviewing software expenses. Mary stated that she had received a separate billing from Sirsi/Dynix for \$150 for software maintenance. No one else has received such billing. Kevin stated that Mary should talk with Laurel about this issue. Kevin then reviewed support fees and the annual fees (equity account).

#### **Library Summit Committee Report**

Mary reported that the Committee had first talked about September as the month for the Library Summit. Then there were second thoughts. Committee members now believe that May might be a better time because it is a decision point for local officials preparing budgets. To cover breakfast and printing costs for quality materials the Committee discussed the possibility of an advocacy grant from the Idaho Commission for Libraries. There is a three-week timeframe for the grant process. If there is no grant, then we would have to go to various friends groups for support. Mary mentioned the possibility of an MP3 player for attendees. It would be a good idea to tie the grant into an existing Lili program to give the proposal more weight. Wednesday morning seems to be the best possible time for the Library Summit according to a study of officials' schedules. "Libraries 2.0" is a possible theme. An invitees' list was discussed. The Chambers of Commerce should be included from each community. The Kuna mayor should be invited. Lisa suggested that we invite Emmett officials. Ron suggested that Middleton

should be invited, particularly because that community is planning a new library building. Discussion ensued about which Chamber officials should be invited. Kevin stated that the library directors should send lists of local officials to the Committee. Elected officials and key decision makers should be included. Mary said that lists should include planning and zoning officials and city planners in order to sensitize them to library needs during planning processes. Directors should send in mailing addresses with invitee names. Mary stated that she will stay in contact by e-mail on the Library Summit's content, date, and location. Kevin mentioned that Friends could perhaps support the food needs of the Summit.

### **Library Standards Committee Report**

Ron distributed a draft of a members' standards survey based on the Committee's review of various collected state-wide standards. Much discussion ensued and some modifications were made to the form. An amended survey will soon be sent out to the Directors for completion. Data from the completed surveys will be used to craft proposed standards for the Consortium, which should be available for review at the next LYNX! Directors' meeting.

### **LYNX! Guide Book Approval**

A few changes were suggested by Elaine and Ron. Ron questioned the provision of a majority vote of members for admittance of new members and suggested that such a vote should be unanimous. A spirited discussion ensued at the end of which it was agreed by all that a two-thirds vote for membership should be required.

### **NEW BUSINESS**

#### **WebFeat Presentation**

The WebFeat presentation and a review of a corporate price quote were conducted by virtual participant Eddie Neuwirth, representing the company. LYNX! will fall under fifty or at fifty databases for a subscription cost of \$17,200. This will include ten member profiles and the SMART Usage Tracker feature. It will cost \$2,000 for each additional member profile, \$150 for each additional shared database, and \$85 for each additional locally subscribed database. The WebFeat product is not labor intensive to install, maintain, or alter; it does not require great IT expertise. Its administration console is straightforward and allows customized set-ups by agency. The vendor representative went through sample searches and strategies. Remote patron authentication (RPA) is a potential issue with locally subscribed databases. There is a one-time cost for authentication for whole Consortium.

Discussion ensued among Directors at the end of the presentation. It was felt that the \$2,500 one-time cost for local database customization is a good investment. Lisa raised questions about the usage tracker. Deborah Blakely thought that for these kinds of costs we need to be able to track usage. One-time authentication for patron searches is

important. We want our own databases within the federated searches. Kevin reminded the group that everyone has to subscribe to get this price as quoted. Robin Ballentyne observed that WebFeat would standardize RPA for the whole Consortium. Susan mentioned that a recent *American Libraries* article stated that WebFeat and Serials Solutions will create a new platform early in 2009. She asked if we are getting into another Sirsi/Dynix situation. It was mentioned that the WebFeat subscription is only for one year at a time. Billing was discussed. Lisa mentioned that the trial database is up until May 15, when the quote expires. She suggested that branch staff use and evaluate it and then the Directors should get together in a special meeting. At that time, we would all vote aye or nay. Mary will ask the vendor if the quote could be extended until 1 October 2007. Kevin asked if we would pay by a standard cost or by formula. Mary thought we needed to see both methods costed out by agency. Discussion on this issue ensued. Lisa asked that Laurel create a spread sheet on costs. Mary wanted tiers instead of a formula. Lisa offered GCPL as a venue for a meeting on the WebFeat purchase and the Library Summit.

### **Election of Officers**

It was observed that traditionally the newest Directors become the next year's officers. Nancy agreed to become secretary/scribe. Luise agreed to serve as chair/convenor.

### **Other**

Mary distributed Boise metropolitan maps to those members who had subscribed to the mapping service. Mary also encouraged members to consider making application for state mini-grants through the Idaho Commission for Libraries.

The next meeting will be at Caldwell Public Library on Friday, 18 April 2008 at 1 p.m.

Respectfully submitted,  
Ron Baker, Note-taker