

LYNX! CONSORTIUM QUARTERLY DIRECTORS MEETING

June 4, 2004

10:00 AM

Hailey Public Library

In Attendance:

Mary DeWalt, Ada Community Library
Steve Cottrell Boise Public Library
Laurel White, Boise Public Library
Elaine Leppert, Caldwell Public Library
Ron Baker, Eagle Public Library
Tom Brennan, Garden City Public Library

Ann Tabler, Hailey Public Library
Patty Younger, Meridian Library District
Camille Wood, Nampa Public Library
Arlan Call, Twin Falls Public Library
Gina Persichini, Idaho State Library
Judy Zimmer, Bellevue Public Library

Meeting Leader: Ron Baker Notetaker: Mary DeWalt

Meeting opened at 10:00 AM

Ron welcomed to their first consortium meeting new Library Directors Tom Brennan, Garden City and Steve Cottrell, Boise as well as guest Judy Zimmer, Bellevue Public. Introductions were made all around.

Minutes of the December meeting were reviewed and approved.

Motion by Elaine Leppert, seconded by Ann Tabler.

There were no modifications to the agenda.

Reports:

Automation / Laurel White –

Our contingency ILS account - Balance at present is \$43,822.07, plus \$21,312.50 in past quarter payments and \$234.23 in interest, for a total of \$65,368.80. The projected total after next quarter payments are included will be \$86,681.30 at end of the FY, September 30, 2004. This account began as a venue for building funds to purchase an ILS. It was designed to be open-ended and also used for other periodic purchases. It appears all member payments are current; BPL's payments were used to purchase our current server.

It exists as a fund code within the BPL budget. Quarterly payments go to into this fund and at end of each year the entire fund goes into an interest bearing account. First and second quarter payments are posted, checks for third quarter have not been processed. For library budgeting purposes Laurel suggested we safely project an amount equal to FY04 into our FY05 budget with perhaps a small increase cushion. No fee increases are foreseen during this next year with the exception of a small support fees increase. For FY06 it was noted that Dynix/Horizon would provide one year of free maintenance to offset equipment costs.

There was a question about Courier costs – BPL projects only a 5-10% increase. Gas increases will be mitigated by a new and improved route schedule.

Capital outlay for the next few years would be limited to individual outlay for local infrastructure (PCs) if we would go with Horizon, as the price tag would be \$140-150,000. With other costs it would still fall well under \$200,000. BPL's contribution to the fund and our regular future payments our contingency fund would cover that completely. The existing server has plenty of capacity and speed. It is currently only utilizing 30% of disk space. If, however, we were to move to a vendor with another platform our costs might be \$500-700,000 for the main system. It was recommended we look to other libraries such as those 23 in eastern Idaho who are using Horizon. CSI is on Horizon system as well.

iPAC update— The BPL IT group has been working with other library personnel who are interested in implementing iPAC at their own institution. An agreement was made on needs and process. Web meetings are taking place each Thursday morning and a systematic set up at the libraries is ongoing. BPL needs to reboot each time a change is made in any location and mornings seem to work best. It is a very involved process but it is moving along. The Web meetings are very much appreciated by Hailey Public.

New Business:

There was no new business.

Old Business:

Automation Migration Committee:

Timeline for migration process- Patty created and distributed a timeline for the migration process. Demonstrations will be scheduled for August. Directors will need to identify personnel for subgroups who will be involved in demonstrations and follow-up discussion of features with regard to consortium needs. We plan to make a decision by April 1, sign a contract in May for implementation Oct-Nov 2005. The BSU Albertsons library's computer lab was identified as a possible demonstration site. Meridian also volunteered site services. Mary will contact Janet Strong about use of the Albertsons Library lab for this period.

Selection of vendors for demonstration- We have identified six potential vendors: Dynix (Horizon), Endeavor (Voyager), GIS (Polaris), Innovative Interfaces Inc. or III (Millenium), Sirsi (Unicorn) and TLC (Library Solution). Most are UNIX OS but some are NT. UNIX based software easily allows Structured Query Language (SQL) to sit on top and use Oracle, reporting etc. Windows based servers are not as expensive as Sun (ours cost \$100,000) and they use clusters (ten) rather than one. But upgrades are common and unavoidable with Windows. We must weigh costs all the way across the board. Regardless, we will need some additional servers with a new ILS (iPAC, enriched content, etc. would sit on separate servers that all connect to main database). Our current server unit itself is good for 5-7 years and we are currently only using 1/3 of its total capacity. To assist in determining whom to invite, the committee will provide a list of three consortium libraries running each system for Directors to preview. It was recommended to invite four of the six for full demonstration days. Dynix and III were mentioned as "definite" and two additional ones will be chosen. It was decided we would invite only those with systems currently serving multiple independent agencies - consortiums like LYNX!

Vendor demonstration day- Laurel created and distributed a very thorough agenda/outline for a typical demonstration day.

Involvement of member staff in RFP etc.- It was determined that we dedicate the majority of our September meeting to debrief and discuss products and features with additional follow up possible during the October ILA meeting in Boise.

Question was raised on the need for RFP and need was confirmed. According to Boise City, calling vendors in for demos is a valid step, unlike RFIs and RFQs, which are used for contractual purposes. Discussion on RFP will continue during September meeting.

Consortium expansion/grant opportunities- A new ILS may be an opportunity to bring new members into the consortium. Belleview is interested in joining but recently lost a levy election. Other libraries in Southern Idaho have expressed various levels of interest in either joining a consortium or in implementing an ILS. LSTA grant monies may be available if LYNX! can prove enhanced services via this migration.

Cooperative purchasing:

Newsbank- Ron passed out a cost chart for each consortium library and discussion ensued. Rebate would be offered to two current subscribers (ACL, BPL). LexisNexis is now offering Idaho Statesman and also has The Post Register (Idaho Falls). It was recommended to wait a few months to see if competition drives Newsbank price down and to get pricing on LexisNexis. ISL is looking at LexisNexis for their own collection to provide staff access to regional papers. Any possibility of wider offering is still two years away.

Auto Repair Reference Center- This would not be offered on LiLI-D. Ron will find and share consortium pricing based on a service population scale. BPL and ACL need to send Ron current cost to each of them for comparison purposes.

ISL is currently considering an OCLC services group purchase for the state, seeded by ISL. If confirmed, it will phase in systematically with those currently using OCLC in the first phase, others would be added geographically. More information on this in July.

Next Meeting: September 10th, 10 AM at Twin Falls Public Library.

Meeting adjourned to visit The Community Library in Ketchum at 12:00 PM.