

LYNX! CONSORTIUM QUARTERLY DIRECTORS MEETING

March 5, 2004
10:00 AM
Caldwell Public Library

In Attendance:

Mary DeWalt, Ada Community Library
Kevin Booe, Boise Public Library
Laurel White, Boise Public Library
Elaine Leppert, Caldwell Public Library
Ron Baker, Eagle Public Library

Ann Tabler, Hailey Public Library
Patty Younger, Meridian Library District
Karen Ganske, Nampa Public Library
Camille Wood, Nampa Public Library
Gina Persichini, Idaho State Library

Absent:

Tom Brennan, Garden City Public Library

Arlan Call, Twin Falls Public Library

Meeting Leader: Ron Baker

Notetaker: Mary DeWalt

Meeting opened at 10:00 AM

Ron introduced Kevin Booe, Interim Director -BPL, and Gina Persichini -ISL

Minutes of the December meeting were reviewed and approved. Motion by Karen Ganske, seconded by Mary DeWalt.

There was one modification to the agenda. Add under "New business" - cooperative purchase of Newsbank's Idaho Statesman database.

New Business:

Laurel gave an automation report- Installation of Dynix release 191 went very smoothly thanks in no small part to Barb Peer. Member libraries can request enhancements be turned on. The LIT group is proving quite effective. The group most recently discussed replacement cycles for hardware. Reports on this discussion can be found on LYNX webpage. The recent Dynix downtime (President's Day) was caused by a server system board failure. Sun was very cooperative in repairing the next day.

LYNX prequalification for LSTA grant funding- This is something that had not been previously done. Prequalification as a consortium allows for a more streamlined grant application process. It can only be submitted between January and August of each year. Once prequalification is in place it only requires annual updates. Our new ILS could be eligible for grant if it expands service or access. While it is wise to ensure funding outside LSTA, an application may prove worthwhile. Depending upon the nature of the grant there may be a stipulation that all member libraries are on level, (comply with CIPA, for example). It is questionable whether the local match portion could cover that portion of an ILS that connects to the Internet. Agreement was called for and consensus was reached to go ahead with prequalification (if LYNX doesn't have

a tax ID number of itself, we may use that of our usual fiscal agent - BPL). Ron will begin work on this. We have an August deadline.

Reference service between member libraries- Ron suggested we create a template for each member library to answer questions on availability of assistance. Is there an unwritten code about sharing staff service? Camille reminded us of past reference group meetings and discussion about reconvening such meetings ensued. Such a group would need someone to take a leading role in maintaining the momentum of a regional reference group to exchange information. Watch for an e-mail from Ron and respond with the name of a reference representative and some basic information about level of assistance. We will pose this to be included at SWILA (perhaps a lunch corner to discuss this idea or including it during the virtual reference presentation). Recommendation on setting an ILA roundtable should be passed to Cynthia Toppen. Members are reminded to use existing venues such as *answerXpress* (virtual reference), LIBIDAHO, etc. State library will look into a future workshop (SWIRL?) or an on-line course in process, offering a flow chart of sorts that follows the reference interview including when one might refer a reference question and to whom (another library, virtual reference, etc.). We have not had a history of a second and third level reference process, and this could prove quite helpful.

Newsbank cooperative purchase- When asked for a quote, Newsbank reported only BPL currently subscribing to the ID Statesman product, but ACL also subscribes to both the ID Statesman and the general Newsbank Newsfile. The quote provided was for \$25,800 (apparently a 5% discount) for 8 member libraries they knew of. ISL is also researching a statewide quote- LiLI-D potential. Gina will report back on status. BSU could also be approached as extending cooperative purchasing to them is allowable.

Old Business:

ILS - Boise City attorney and purchasing manager questioned and are still debating need for RFP/bid on new ILS. Kevin will share results when known. Regarding costs and budgeting, we need to remember to look long term, not simply at upfront costs but any hidden or extra fees. We should use funds toward something that will enhance service long term. Idaho Falls and Bingham just migrated from Dynix to Horizon and can share information on their experience. Contacts were given to Patty and Laurel.

Automation Migration Committee report- Prior to this meeting Patty requested we gather information from staff on three most important features. This information will be compiled by Laurel and made available on the LYNX website. Those who have not submitted electronically or brought to the meeting will do so directly to Laurel lwhite@cityofboise.org. TLC, Polaris, Sirsi, Ill, Endeavor to come to demo. Even if we are not required by the City to conduct an RFP/bid process, it was decided use an RFI/RFQ process anyway to begin to weed products. RFI Draft process will begin shortly. Information for RFI will be communicated via e-mail before June meeting. Demos may be scheduled the week of August 23 w/day in-between each. Target date for new ILS stands at October 1, 2005 (FY06). If target is October '05 a decision should be made early '05. Committee stands at Laurel, Patty and Mary.

LiLI-Express Committee report. Mary, Laurel and Elaine studied the issue and reviewed the questions raised by Kevin. Due to current issues with unserved populations in Canyon County and the potential for including more libraries in a new ILS product, the committee recommends the consortium wait to join and members agreed. There is also the possibility of one library joining in the future on a very limited basis (only in-house, 28 day materials, for example) as a test case to determine any impact.

Next Meeting: June 4th 10 AM in Hailey

MLD will coordinate Group transportation to Hailey, contact Patty if interested.

Round robin:

Steven Cottrell will begin as new BPL Director in May and could be present at the June meeting. Garden City broke ground and retains an August opening date. Nampa trustees created a building committee for preliminary work. Rave reviews from PLA attendees. Meridian going wireless soon and is studying prospects for serving residents north including property for building or additional bookmobile. Eagle strategic planning is moving ahead with a goal of a five-year plan before May '05. Focus groups are being convened for service to west end area of impact. Ron and Mary will meet to discuss this service area.

Meeting adjourned at 12:00 PM.