

## **LYNX! COSORTIUM QUARTERLY DIRECTORS MEETING**

**December 3, 2004**

**10 AM**

**Eagle Public Library**

**In Attendance:** Mary DeWalt, Ada Community Library; Kevin Booe and Laurel White, Boise Public Library; Elaine Leppert, Caldwell Public Library; Ron Baker, Eagle Public Library; Patty Younger, Meridian Library District; Karen Ganske and Camille Wood, Nampa Public Library; June Johnston, Twin Falls Public Library

**Absent:** Pam Vaughn, Garden City Public Library, Ann Tabler, Hailey Public Library  
Meeting Leader: Kevin Booe Notetaker: Mary DeWalt

**Meeting opened at 10:00 AM**

**Minutes of the September meeting were reviewed and approved. Motion by Elaine Leppert seconded by Karen Ganske.**

**There was one modification to the agenda:** Add to "Old Business" under LSTA prequalification the subject of LYNX! governance. Issues suggested for inclusion by Pam deferred to next meeting when she or a representative from Garden City can be present.

### **New Business:**

#### **Summer Reading Program –**

Mary reported briefly on both State and LYNX! consortium cooperative plans underway. She also stressed the importance of Library Director support of YS staff in both planning and implementation of the summer reading program, noting the importance of the program in maintaining or gaining reading skills and what a vital service it is to the community. Mentioning an exercise that took place at a State Library summer reading meeting, she encouraged Directors to lead all library staff (primarily circulation staff) to first identify fears and dreads about affects of the program, then ways staff can enjoy the time, creating a comfortable, positive and encouraging atmosphere.

#### **Same Book project 2005 –**

Mary reported the committee charged with choosing the title for the Boise area project is very close to confirming the 2005 title. The leading title is one that has potential to reach a wide audience and inspire a variety of programs and displays, thus, it is the committee's hope that more area libraries will want to play a larger role in this year's project, both expanding and connecting the community. The Idaho Statesman is planning to announce the title sometime before spring break (late Feb/early Mar); Mary will send a message to all libraries well ahead of the release date so that interested libraries may purchase a sufficient number of titles.

### **Old Business:**

#### **LiLI-Unlimited -**

57 libraries have submitted participatory agreements. Training workshops are full. We are on track for release of group catalog on January 1<sup>st</sup>. All members present with the exception of Eagle affirmed participation at this time. June noted that ILL transactions via fax or similar option should be maintained to help those libraries with part time ILL

staff. Kevin noted a lingering concern about LSTA/ISL funding running out and, if so, what might happen to smaller libraries, which may not have funds to continue.

#### **LSTA prequalification –**

-LSTA approval letter: The letter has been completed and sent off. Strategic plan has been updated and will be posted on the website and will be sent as an amendment to our proposal for pre-qualification. Members are encouraged to review the plan and suggest changes to Ron and Elaine who will be completing the updates very soon. This will affect the FY'06 cycle (funding available beginning January 2006).

-Consortium expansion possibilities: Ron passed around a list of libraries that might be potential participants and reminded us that if even one library decides to join, our chances of obtaining LSTA grant assistance improve. It was suggested that we might approach individual libraries through existing cooperatives and that we attend three regional meetings: mountain valley (Cascade contact), magic valley (Jerome or Buhl contact) and west (unsure of contact). Ron will contact Mountain Home, Elaine will work with the Mountain Valley group and Patty will keep in touch with Kuna. It was also suggested that once the RFP is out, we might put together a presentation with visuals to take to regional groups, boards, city councils, etc. (presenting benefits of increased access, a timeline, and discuss what they must be willing to bring to consortium as well as what they will receive). This would be something any member can present.

LYNX! governance: Should the consortium grow, governance and consortium staffing will need to be addressed, along with a discussion of costs that would be involved. It was determined that courier expansion costs will be the most immediate issue and restructuring would likely need to take place. Hiring outside assistance during start-up period might be a way to assist new library members. Exciting possibilities!

A discussion ensued of who is important to include from a user perspective. The top four were Kuna, Middleton, Emmett, and Mountain Home followed by Marsing, Parma, Homedale, Kimberly, Filer, Buhl, Jerome, Bellevue, Boise Basin, and Horseshoe Bend. We must also determine where certain thresholds lie, e.g. when we need a new van/truck and when to contract labor and what the costs might be to meet these needs. The question arose, is it possible to exist the “new” consortium without courier service (as Twin Falls and Hailey currently do)?

**LYNX! Agreement regarding Internet Service Provider policies** - It was noted that the current agreement provides an option of BPL maintenance for members which no longer exists. It was suggested to amend the agreement the next time it is up for renewal or around RFP street date, which would better serve newly, invited members. Suggestion was for it to simply read “libraries will maintain own Internet Service Provider.” It was also suggested for the consortium to include something in the new agreement about any process/procedures necessary to make changes.

**Mary DeWalt moved that the members form a committee to look at the agreement and recommend updates, Patty Younger seconded, motion passed.** Committee members will include: Mary DeWalt and Laurel White with Kevin Booe assisting. A list of potential items for review will be brought back to the group at the next meeting.

**RFP committee update –** add in notes...first meeting in October we determined that having a formal meeting facilitator and minute-taker (PM/SK) and that is working well.

## **Announcements:**

General- A pricing agreement with Ingram is in place. This pricing does not include "Ingram Entertainment". Baker and Taylor is another possibility for consortium pricing agreement. They offer 40%-45% discounts and includes music and movies. Kevin will look into consortium pricing through B&T without undesired criteria.

ACL- Mary distributed the Metro Boise Maps which the LYNX! libraries in the area advertised in. Each library received two maps, additional maps may be purchased through the Boise Metro Chamber of Commerce. Mary also reminded the group that all consortium staff are invited to ACL's annual Mock Caldecott on December 10<sup>th</sup>, a True Colors workshop on December 15<sup>th</sup>, and to their annual holiday program (w/ Idaho Shakespeare Festival) on December 3<sup>rd</sup>.

NPL- Camille reported on Nampa's new "Hot Titles" program designed to reserve popular titles for walk-in browsing only. Additional titles are purchased to make available in this way, supplementing those available via the consortium hold queue. Nampa's recent CD sale was a success, netting nearly \$700. Past trustees of NPL were recently invited to a reunion where they were formally recognized, socialized with one another, and reported stories to Camille of noteworthy library events. Karen inquired about state contracts for copiers; it was noted that there is no need to go to bid with companies on the state contract list.

MLD- Patty reported the Bookmobile almost ready. MLD representatives will be heading to NC to pick it up with a new contract in hand to assure a solid future. Once they pick it up they will design and implement a new service schedule.

TFPL - June reported that Twin Falls is in the middle of their Director search process. They received five applications, conducted telephone interviews, and invited two in for a personal interview. Susan Ash is staff liaison for the board in this process and is also interim director. Construction meetings on their expansion continue. They are working to gain support for a November '05 bond (5-6 mil estimated).

EPL- Ron reported Eagle has an extra Current Biography index available – MLD snapped it up. A survey was sent to all households in Eagle (6000+ sent along with sewer district bill, free) and experienced a good return rate (10%). Staff is currently compiling and is pleased with the overall quality. Eagle is currently remodeling including a switch of YA and AV in an attempt to improve ease of patron access.

BPL – Kevin reported on the branch project revised timeline. He noted new Department Heads throughout the City with only four administrators remaining from this time last year. Operating costs for two branches were removed from pending budget and are slated to return in FY08. Bown Crossing property was closed recently and the City is currently looking for property in the northwest.

All- Members were heartened by the fact that the Garden City bond passed enthusiastically and that strong fundraising is underway to complete their new library. A brief DVD discussion ensued regarding shelving, maintenance and security as well as a discussion of holiday hours and closures.

**Next meeting: March 4, 10 AM at Boise Public Library**

Meeting Adjourned: 12:30 PM

Respectfully submitted,

*Mary DeWalt*