

LYNX DIRECTORS MEETING

September 21, 2012

Boise Public Library

Present: Kevin Booe, BPL; Lisa Zeiter, GCPL; Luise House, MHPL; Patty Younger, MLD; Alyce Kelley, Emm; Mark Rose, NPL; Mary DeWalt ACL; LeAnn Gelskey, HPL; Susan Ash, TFPL; Steve Bumgarner, EPL; and Elaine Leppert, CPL. Also present Chrisanne Brown and Brad Smith BPL.

Agenda: Strat plan review was added to the financial report so that Booe could address both. Horizon ebooks was also added by Rose.

Virtualization Project: refer to the ILS hosting cost comparison worksheet supplied by Brown. Big difference between vendor hosted (SAAS) and on our own. Brown declined the offer of another quote because of the large difference. Money could come from BPL IT department. There is no city cost allocation from BPL. The cost comparison includes a six year projection. Downtime would be minimal. Smith suggests either December or January so there would be no conflict with the Horizon upgrade. **Zeiter motioned that work continue on the project and allow BPL permission to proceed from the LYNX group; House seconded. The motion passed unanimously.**

Enterprise: Smith reported that Baker & Taylor 360 is compatible with Enterprise. B&T360 is web based and may not be compatible with Kindle and Nook. Each library may have their profile per Sirsi. Items placed on hold through the website can be picked up at another location. Some directors like the buy option. Brown will send pricing information. Rose expressed that NPL would consider beta testing but doesn't currently have the staff. Brown reported that she had requested special pricing due to BPL beta testing. Horizon upgrade scheduled for Oct. 15th. System may experience down time. Brown has been asking Sirsi to offer more conducive times for upgrades. Brown also stated that she would check on Portfolio.

Purge report: Smith requested that each library send their report choices and parameters to him by Oct. 15th for the annual purge.

Minutes: Zeiter moved to approve the minutes and DeWalt seconded. The motion passed unanimously.

Financial Report: see attached documents; Booe reviewed financials. Support fees are up due to the IT Support Staff increase. Hardware and software maintenance shows a negative balance until final billing. The FY2013 cost share formula was reviewed. Emmett has been double billed and will not be included in the cost share formula. The TVLA courier worksheet was reviewed. No revisions to the agreement. All couriers will need to be included, not just the full time courier. Booe recommended that an additional 5% be included to cover fluctuations in gas prices.

Strat Plan: Booe reported that the vision statement needs to be completed by December 2012. Additional work needs to be done on emerging technology, ILS, and ebooks. A list of tech leaders for each library should be established. This list should be submitted to the new chair by Oct. 1st. LYNX should prepare for a tech summit. LYNX should identify key partners such as Idaho Power, Intermountain Gas, Best Buy or a private foundation.

Election of Officers: Booe motioned the nomination of Steve Bumgarner as chair; Zeiter seconded. The motion passed unanimously. Booe also motioned the nomination of Ash as scribe; House seconded. The motion passed unanimously.

WebEx Update: WebEx is a phone conferencing system. Audio tends to be a problem. It was reported that a PC with a headset and microphone worked well. Smith reported that the tracking camera will not be an option as previously discussed. It requires another system be installed. Smith continues to research options. The group decided to have the next regular meeting of the directors using this option. A test will be held on Nov. 30th at 10am. If the test is successful, the December meeting will be held using WebEx on Dec. 14th at 10am. If the test is unsuccessful, the meeting will be held at Boise West on Dec. 14th at 10am.

HUG Conference Review:

Positives:

- Nice meeting place (Idaho Correctional Industries)
- Good space
- Increased communication
- Grateful staff
- Good food!
- Opportunities—Sirsi Dynix
- Organized

Negatives:

- Usage—internet and configuration
- IT issues
- No wifi
- Employees at location not happy with lots of people in one room
- Sign in sheet should be at each meeting
- Morning session should be split up
- Include a closing meeting—may keep committees on time; include a drawing or prizes
- Include introductions; nametags

Group Report: The circulation group has determined a designated notetaker. Booe would like to see this with the other groups as well (LIT, Circ and Cataloging) as well as a designated chair and a designated reporter. This would be similar to the directors and responsibilities would rotate annually. Decker had supplied a written cataloging report which Brown presented. Seven catalogers were present at the HUG meeting. Serials will be revisited at the next HUG meeting. Decker will ask Sirsi about resolutions pertaining to serials. The cataloging agreement

would need to be revised if mono records are used instead of serial records. The cataloging subcommittee should supply a list of pros/cons of using mono records to the directors for the next directors meeting.

Courier Van Update: Zeiter reported that potential grant sources should be pursued in determining the next steps for replacement. Also, research new purchase options to determine the best choice. A sponsorship could also be considered.

Consortium Development Projects: Comprise is mute due to expense. The PayPal option through Enterprise seems to be working well. DeWalt is pursuing a Mango quote which may offer a savings of 15%. Customer requests and selector schedule were topics pertaining to Ideate.

Information Sharing:

- NPL: Rose is researching juvenile game computers, AWA is too expensive; mounted/secured Ipads will be used; Rose is not too concerned about security as he feels an environment of trust will be created
- EPL: Approximately 28% of the collection has been weeded; 20% increase in seating and 40% more tables
- GCPL: emphasis on science and math; math kits, Kate attended NASA camp and is jazzed; Kids and Dogs reading incentive; MOON ROCKS!!!
- Emm: full staff, kids financial program; fall fundraising actions include cupcake wars
- ACL: liaison TVEP (Treasure Valley Education Partnership)
- MLD: Patty Younger is retiring—last day Oct. 26th; Laurel White will serve as Interim Director; sorters have been ordered from TechLogic
- TFPL: Four MLS graduates; Capital improvements for FY2013 include a used bookmobile and compact shelving for the Idaho Room; working on a 5 year strat plan
- MHPL: two openings now filled; policy manual revisions; a city consultant is in place
- CPL: computer theft one piece at a time; Gretchen Anderson spoke on her book and ‘chicken feed’ trailmix was offered as a treat; Summer Reading was too busy!!
- BPL: computer lab is being used for a ‘Book a Librarian’ program; literary play centers; weeding
- HPL: new staff and public computers courtesy of the Friends; computer lab up and running; Corbin Maxey—summer reading finale very successful; Grandparents as Parents program launch

Next Meeting: Refer to WebEx section of these minutes

Agenda items: Enterprise/Portfolio
Strat Plan—Vision Statement and general review