

## LYNX DIRECTORS MEETING

September 16, 2011

Twin Falls Public Library

**Present:** Kevin Booe, BPL; Lisa Zeiter, GCPL; Luise House, MHPL; Patty Younger, MLD; Susan Ash, TFPL; Alyce Kelley, EmPL; Ron Baker, EPL; Mark Rose, NPL; LeAnn Gelskey, HPL. Also present, Havilah Lyon and Adam Day, TFPL.

**Absent:** Mary DeWalt, ACL; Elaine Leppert, CPL

### Group Reports:

The subcommittee reported on the various committees and their current status.

Havilah Lyon: Circulation (refer to the attached circ minutes)

A wiki has been created for this group as a way to share information. Minutes from circ meetings will be posted on the LYNX website as well as the wiki.

Adam Day: IT (refer to the attached IT minutes)

Adam presented updates and information pertaining to VPN, Enterprise, Bookmyne, Telemessaging and Overdrive. Adam was also asked by the IT group to inquire of the directors' directive on teleconferencing expectations and needs. This generated much discussion. Points of discussion included cost, training, document sharing use and flexibility. Kevin highly recommended that a project manager be identified within this group as a point of contact.

At this point the LIT group will be developing a tiered proposal which would include a list of features and associated costs involved with bringing a web conferencing solution to the LYNX consortium. Once the proposal has been developed, IT will bring it to the directors to vote on. Face-to-face meetings will still be ongoing however adding online meeting capability to those meetings would be necessary.

**Agenda:** Patron purge and web conferencing were added to the agenda.

**Minutes:** No minutes were provided as Elaine was absent.

**Financial Report:** see attached documents

### ILS Administration Report:

Kevin updated the group on Laurel White's retirement. Her last day will be September 22, 2011. Chrisanne Brown will be the interim ILS contact person. Brad Smith will continue with networking duties. A national recruitment for Laurel's replacement will be conducted.

Enterprise is set to launch on October 1<sup>st</sup>. Each library is asked to contact Brad Smith directly if interested.

Telemessaging has been upgraded. A new feature that is being offered is a preoverdue phone call. Now patrons will receive two calls instead of one. Text messaging will be added at a later date.

Luise has purchased the software for VPN and Alyce is still working on the specifics for VPN connection. Hailey accesses Horizon through a remote Citrix connection. All other libraries have completed the process for successful VPN connection.

**ILL/Circulation Group Report:**

Boise will no longer share AV materials with TFPL. This is also true for the other libraries outside of courier service. Twin Falls is also considering discontinuation of AV materials. Ron Baker expressed his concern of the discontinuation of this service and asked if another solution could be implemented.

**Outsourcing Position Committee Report:**

Ron Baker reported that ALA has adopted an official statement pertaining to outsourcing. He also reported that the sixteenth largest library system in the nation is LSSI. The subcommittee will reconvene and consider creating a professional LYNX paper that relies on the ALA official statement. PERSI has come under attack in other states as a result of outsourcing. These benefits will be coming before the legislature this year. Results of privatization will be readdressed by the consortium.

**Mission Statement:**

After discussing the drafts presented by LeAnn Gelskey, Mark Rose and Ron Baker, some modifications were made. Luise House will be emailing her notes to all of the directors for review. The draft of the strategic plan was also discussed and reviewed. A subcommittee, Luise House and Patty Younger, will continue to work on Strategic Issue #3. Kevin Booe also reported that some of the work within Strategic Issue #2 was already being done.

**LYNX Groups and Subcommittees:**

The directors discussed current organizational structure of the consortium. A recommendation of a point person for each group was discussed. The designated point person should report consistently. Each meeting should include a set agenda. Boundaries and parameters should be set and clearly defined by the directors. A decision was tabled until the December meetings after the directors have a chance to reflect on the ideas and thoughts that were shared.

**Election of Officers FY12:**

LeAnn Gelskey, Secretary—motion made by Lisa Zeiter and seconded by Patty Younger; unanimously approved

Alyce Kelley, Chair—motion made by Patty Younger and seconded by Lisa Zeiter; unanimously approved

**Patron Purge:**

Purges should be performed during the month of October. Chrisanne Brown and Brad Smith can assist. Each library should use their local library standards.

**Information Sharing:**

GCPL: Sams/Comprise upgrade has been difficult

MHPL: lots of staff turnover; faster internet speed as a result of BTOP

MLD: Overdrive will go live October 1<sup>st</sup>; changing from RPF to RFID (\$200,000 budgeted for project)

TFPL: building upgrades completed this year include new carpet, paint and roof with an Open House scheduled for October 1<sup>st</sup>; 15 laptops will be available for checkout (BTOP)

EmPL: upcoming fundraiser and money will be used for programming; no budget for programs

EPL: sharing IT person with the city; recruiting someone to manage the system and design the webpage; also looking at RFID

NPL: letter received in mail concerning same gender issues (Emmett and Twin Falls also received the letter); working on plans for a new building; increase in summer numbers

BPL: main library analysis completed (report recommended that \$5 million be allocated for HVAC upgrade and structure renovations); Mayor Beiter included the importance of libraries in his platform; survey from LSTA grand funds completed with results forthcoming in October; turnover at Collister branch; host for ILA reception; Erik Larsen visiting in 2012

HPL: no RFID at this time; IT transition complete; new technical services employee; new paint on the exterior of building

**Next Meeting:** December 16, 2011  
10:30am  
NPL/Nampa Civic Center