

## LYNX! CONSORTIUM QUARTERLY DIRECTORS MEETING

September 10, 2004

10:00 AM

Twin Falls Public Library

### In Attendance:

Mary DeWalt, Ada Community Library

Terri Wear, Ada Community Library

Steve Cottrell Boise Public Library

Laurel White, Boise Public Library

Elaine Leppert, Caldwell Public Library

Ron Baker, Eagle Public Library

Pam Vaughn, Garden City Public Library

Meeting Leader: Ron Baker

Ann Tabler, Hailey Public Library

Patty Younger, Meridian Library District

Karen Ganske, Nampa Public Library

Deborah Babbitt, Nampa Public Library

Arlan Call, Twin Falls Public Library

Susan Ash, Twin Falls Public Library

June Johnstun, Twin Falls Public Library

Notetaker: Mary DeWalt

### Meeting opened at 10:00 AM

Ron welcomed Pam Vaughn, interim Director of Garden City Public Library, and staff from Ada Community, Nampa and Twin Falls to the meeting

**Minutes of the June meeting were reviewed and approved. Motion by Steve Cottrell seconded by Elaine Leppert.**

**There were no modifications to the agenda.**

### Reports:

#### **Automation / Laurel White –**

Laurel had no automation news in addition to the already scheduled ILS discussion.

### New Business:

#### **LiLI Unlimited / Mary DeWalt –**

LiLI Unlimited is a statewide effort to make a number of OCLC services available to all public libraries in large part through LSTA funds. Components include:

- ✓ **Group catalog** – union catalog utilizing FirstSearch search interface. Searches can be limited to pre-defined subgroups or full database. This would be available to any Idaho citizen via the Internet. **LSTA Funds.**
- ✓ **Unlimited online cataloging** - Connexion, CatExpress, PromptCat, z39.50 cataloging and Batchloading. **Shared costs among participating libraries.**
- ✓ **Unlimited electronic interlibrary loan** – using OCLC's online IL interface including the new FirstSearch, ILL fee management and union listing services. **LSTA Funds.**
- ✓ **Training** – Free ILL and copy-cataloging training provided by ISL in cooperation with OCLC Western. Additional training materials also available. **LSTA Funds.**
- ✓ **Promotion** – Bookmarks, quick-start guides, other materials available for customization through ISL. **LSTA Funds.**

This project would be phased in over a few years. Group catalog released in Jan '05. Phase 1 implements libraries currently using OCLC – Jan '05; Phase 2, other Eastern Idaho libraries– July '05; Southwest and Northern Idaho libraries in Jan and July 2006. This project still needs approval of the State Library Board and will be presented at ILA. LYNX! will send a representative to a meeting at ISL on Thursday, September 16 from 9-3:30. Chris Ann Brown from BPL and Cheri Rendler from ACL were suggested. Both will be contacted with confirmation or alternates provided to Ron.

Concerns were those of ongoing costs into the future. It was understood that cataloging costs would be covered by individual libraries throughout the project, but what of the other components after 2006? Would LSTA funds stop covering those at some point in time? If so, what would those costs be to individual libraries? Would current cost agreements between libraries and OCLC be renewed as they once were? The LYNX! representative at the meeting on the 16<sup>th</sup> will be charged with clarifying those issues.

The Consortium strategic plan is due for review. Elaine passed around the latest draft of the Strategic Plan. Volunteers were sought to collect suggestions and make recommended updates. Elaine and Ron will take the lead on that. Ron requested all suggestions be sent to them soon so they will have the information before they meet.

#### **Old Business:**

LSTA pre-qualification: Ron received information from the State Library about procedure and that included a consortium checklist. A letter was drafted that addressed components of the checklist point by point. Ron distributed copies of this letter for all for review and it will soon be sent to ILS along with our Strategic Plan and Consortium Agreement serving to pre-qualify LYNX! for a fall of 2005 LSTA grant application. Any updates that are made to our Strategic Plan will need to be sent to ISL for our file.

Appointment of new Chair and Secretary/Notetaker: Steve Cottrell will serve as Chair and Pam Vaughn as Notetaker for the next four meetings with a general understanding that either may encounter circumstances requiring assistance in these duties.

#### **Automation Migration - Discussion of vendor demonstrations:**

The migration committee was pleased with the turnout at the demonstrations and return of evaluations. Laurel handed out a tally and general impressions. Patterns arose that attendees liked (reports, OPAC) in all three and didn't like (reports, OPAC) in all three. Mary handed out collected ILS requirements as suggested by staff early in the process for reference and Laurel reviewed a brief cost comparison sheet. Costs to be taken into account would be implementation as well as ongoing annual maintenance. It was recommended we keep SUN as main server but consider leasing or purchasing smaller servers to keep it from bogging down and assist local libraries in management. This type of on-site hardware cost must be included in members budgeting. By the end of FY05 LYNX! will have at least \$150,000 in the contingency fund to cover new ILS costs. The RFP process must now begin in order to answer some lingering questions and determine exact costs. The RFP might well go out to any potential vendor, not just those who recently demonstrated. This ILS is an opportunity to bring new members into the consortium and perhaps obtain LSTA grant monies since the criteria includes enhanced service within the group and also how it simplifies enlargement of consortium.

Obtaining commitment from one library to join should suffice for LSTA criteria. Burley, Mountain Home and other libraries in Southern Idaho as well as the Northwest Children's Home have expressed various levels of interest in either joining a consortium or in implementing an ILS. Elaine will add the topic to the next SWIRL meeting. A key element in our decision might be the ease and low cost of adding new libraries to the consortium. Elaine and Ron agreed to work together to contact libraries across southern Idaho and apprise non-member libraries of this migration process and the associated potential for expanding LYNX! membership.

An RFP committee was appointed to begin work on this document. The committee will receive input from all and work to write a tight RFP draft for review before the December meeting. While others are welcome to join, at this time the committee consists of: Laurel –BPL (facilitator), Sarah – GCPL, Deborah – NPL, Patty – MLD, and Mary – ACL with Michael and LuAnn from BPL as well as identified others providing area expertise. We are still on target for meeting our timeline deadline for releasing the RFP in January.

Cooperative purchasing:

There was an inquiry as to the status of group database purchasing, specifically Newsbank. Due to lack of interest, that database was not pursued. Ron will revisit Chilton's (ARRC), and Elaine will look into HeritageQuest for cooperative purchasing.

**Announcements:**

Twin Falls has submitted a grant along with CSI to join the 24/7 virtual reference service and the library is working on a large building expansion in '05. Arlan also announced his retirement at the end of January noting a position announcement is forthcoming.

**Next Meeting: December 3, 10 AM at Eagle Public Library.**

**Meeting adjourned at 12:00 PM.**