

**LYNX! Directors Meeting**  
**April 13, 2018**  
**Boise Public Library**  
**Main Branch**

**CALL TO ORDER:** Tara called the meeting to order at 10:09 a.m.

**PRESENT:** Claire Connely (NPL), Alyce Kelly (EPL), Tara Bartley (TFPL), Gretchen Caserotti (MLD), William Lamb (MHPL), Lacey Welt (CPL), Shanna Decker (BPL), Lindsey Pettyjohn (GCPL), LeAnn Gelskey (HPL), Kevin Booe (BPL)

Kevin arrived at 10:49 a.m.

**AGENDA REVIEW:** Claire moved to approve the agenda. Seconded by Alyce. Motion carried.

**APPROVAL OF THE MINUTES:** William moved to approve January 19, 2018 minutes. Seconded by Lindsey. Motion carried.

**LYNX! FINANCIALS:** Kari Davis, BPL, reviewed the financials. Shanna reviewed estimated cost share costs for the next fiscal year. Gretchen moved to approve the financials. LeAnn seconded. Motion carried.

LeAnn moved to approve the estimated cost-share. Alyce seconded. Motion carried.

**LIT REPORT:** Gretchen reported the LIT group met on April 6, 2018 to discuss the Tech Survey. The group sees a value in meeting in person at various libraries to see different aspects of each library.

**TECH SERVICES REPORT:** William reported the tech services group met in February for training.

**ILS UPDATE:** Shanna discussed issues regarding enhancement requests and recommended that requests be determined on an annual basis to help facilitate getting quotes and determining increased costs. Quotes would be gathered early in the year to determine potential budgeting options with decisions being made in the summer for the direction of the upcoming fiscal year.

A discussion ensued on how digital content is being charged. Digital content is included in each individual libraries holdings and is calculated into the yearly cost-share formula.

**LYNX! WEBSITE UPDATE:** Lindsey discussed the new LYNX! website. Group secretaries have been working to move the content over to the new website. Directors clarified that Director Liaisons would still review the committee minutes before they were posted to the website. William will get with Brad about redirecting the existing domain to the new website.

William moved the new site become active May 1<sup>st</sup> and the old one can be pulled down. Gretchen seconded. Motion passed.

**KUNA UPDATE:** Shanna talked with Kuna directors to clarify what levels of membership are available.

**COMPENSATION COMMITTEE:** Lindsey reviewed the annual compensation. Polaris is pulling different stats than Horizon used to so the numbers are not very accurate. Lindsey recommended that the formula be looked at and for this year, the libraries involved should discuss amongst themselves to find an agreeable resolution.

Kevin moved to approve the open access calculations knowing there were database errors and each library should coordinate with their affected partner libraries. Claire seconded. Motion carried.

Lindsey moved to form a committee to determine excessive use between LYNX! Libraries. Kevin seconded. Motion carried. Suggested committee included Kevin, Mary, Lindsey and Steve.

**TECH SURVEY:** Gretchen discussed the tech survey and the need for the directors to determine the best direction for the survey including the best tool and consistent dates for all libraries. Directors thought it was best to use the same platform.

William moved to allow the LIT group to move forward with the tech survey, utilizing the tool (platform) of their choosing for a period of 4-weeks with each library choosing their individual timeframe. Seconded by Lindsey. Motion carried.

**LYNX! COLLECTION SURVEY/PROJECT:** Tara discussed the collection survey/project. Kevin will discuss options with Anna Langrill, ACL, and will bring this back at the next meeting.

**CLOSING OPEN ACCESS ACCOUNT:** Gretchen advised closing this account is still in progress.

**ST. LUKE'S HOSPITAL CARDS:** Gretchen brought up a discussion regarding St. Luke's pushing out Boise library cards throughout the valley. Directors discussed how LYNX! could work together to provide a direction on how to provide things for new families. Boise and Meridian teams will work together to come up with different marketing ideas.

**STRATEGIC PLAN REVIEW:** There was a discussion regarding the strategic plan and the LYNX! summit. A committee will be created to start the planning of the 2019 LYNX! summit. Suggested committee included Lindsey, Alyce, Steve and Claire. Directors held an overall discussion on Issue 2 of the LYNX! Strategic Plan.

Directors will discuss future plan options at the July meeting.

**CIRCULATION REPORT:** Lorna Thorne, BPL, was present to discuss an overview of the Circ Managers meeting. Some of the topics included the Summit and the pros and cons of auto renewals.

#### **ROUND TABLE SHARING:**

BPL: Working on concept for the Main Library project. "Library led me to" project with a montage on the Library webpage to show use of the Library. Has a new Public Services Manager.

GCPL: Annual fundraiser coming up. Completed RFID. Made changes to policy manual to be more in line with other consortium member library policies.

NPL: Recently hired a Youth Services supervisor. Created a new technology manager position. Awarded a grant for a children's computer lab.

TFPL: New outreach librarian. Updating doors in the facility.

EMM: In the middle of a pop-up reading rally. Partnering with local medical clinic.

MLD: Working on Tiny Library, which will focus on early literacy. Has completed training programs and guidelines. Working on facility planning.

HPL: Worked with Community Partnership to create a literacy campaign that will launch in May. Partnered with Community Library in Ketchum to host NEA Big Read.

MHPL: Still working on roofing issues. Just started autorenewals and corporate/organizational cards.

CPL: Working on Summer Reading and an event at the Indian Creek project. Will have a live concert to kick-off Summer Reading. Getting a dedicated makerspace area.

Adjourned: 1:30 p.m. 1:30