

LYNX Director's Meeting

June 20, 2014

Hailey Public Library

Present: Mary DeWalt, ACL; Kevin Booe, BPL (phone); Lacey Welt, CPL; Luise House, MHPL; Steve Bumgarner, EPL; Lindsey Pettyjohn, GCPL; LeAnn Gelskey, HPL; Gretchen Caserotti, MLD; Mark Rose, NPL; Also present: Brad Smith, BPL (phone). Amy Mortensen, TFPL

Absent: Susan Ash TFPL; Alyce Kelley, EMM;

1. Call to order by Chair Lacey Welt was made at 10:30am
2. Agenda
 - a. Suggestion to add Strategic Planning update to future agendas
 - b. MOTION to approve agenda made by LeAnn seconded by Mark
3. Tech Update
 - a. VPN - city still trying to fix the connection with Boise City IT, Horizon has always been slower with VPN but since moved to Cloud (Startup) slowed down considerably. Next step to engage consultants to handle fix. MOTION to spend up to \$2K made by Mary 2nd by Steve. ALL in favor motion carried.
 - b. Communication with Sirsi Dynix; BPL having a monthly call with them to review outstanding issues and concerns. Based on conversations with them and account managers in city, searching the database for e-resource central by library problem, expressed they need that fixed going forward. they continue to design things for flexibility going forward. also wanting them to have upgrades done with less disruption during working hours. Testing and finding bugs (have had a few times recently with Enterprise). There are times where Horizon and Symphony have parity between features, but still seeing times where they come out with products only for Symphony (e.g. Mobile Circ). Their rewards program and pre-purchase well ahead of release date also problematic. The Tech Report lists opportunities to meet with Sirsi at upcoming events/conferences. COSUGI next year is in Portland so closer to home. Kevin has received assurances they will work harder.
 - c. Status of projects: upgrade to Horizon coming this summer. That should allow us access to enhancements including Mobile Circ. The upgrade should fix bugs and known issues. Fix subsets of ILS for eresearch central (won't have to search the entire system, just subset = faster search). New version will provide ebook integration so see Overdrive 3M and Axis 360 items out. Blue Cloud Analytics new reporting tool eventually replace web reporter is more dynamic, allows historical not just statistical reports so can get more data-mining than currently. Once purchased no regular costs for product going forward. Reportedly able to also pull PLDS data. Originally \$16K, but cutting a break on rewards program so only \$2,520. Discussion about advantages/disadvantages - is this a golden handcuff? know we're talking about new ILS next year, but significant discount could be worth even for a year. Reward values - system was treating our rewards

strangely. Loyalty bonus or BC bonus wasn't coming through so they dropped it using total \$7800 credit to the purchase for whole consortium not individual libraries credits. We may want to hang on to our own for future products. Includes product, training for 8 people and installation. MOTION made by Steve to apply the credit for the consortium, seconded by LeAnn - all in favor, motion passed.

- d. Sirsi Products:
 - i. Mentor is a new training product, has both free and paid training. Most libraries don't have the account for it but wanted to mention so we know exists. BPL recommends if you're interested send an email to Brad and they can get an account login to see what trainings are available.
 - ii. Mobile Circ currently in beta for Symphony, then development for Horizon so will take even longer than expected.
 - iii. Blue Cataloging first module moving to the cloud, circ would be next, moving modules to the cloud that could be shared between horizon and symphony but probably at least a year out. Will be limited in functionality when first out.
 - iv. Pro-Pay will be integrated into Enterprise could be a replacement for PayPal so patrons can pay fines, working on developing a donation feature as well. Out in next version.
 - v. Buy It Now (community funded services) adding new vendors other than just amazon with next release.
 - vi. Novelist integration - Eagle has it so take a look and let them know if you are interested.
4. LYNX! Financials: Everything looking good, no concerns
5. Holds Discussion
 - a. Willing to consider up to 7 as long as libraries agree to pulling mornings, concerns about in the past some libraries waiting, not pulling as much. doesn't seem to be a problem now, many of us already pulling 2-3 times a day. We should prepare for volume increase which for many is added courier costs. October 1st start is proposed to increase to 7. There was consensus, no one voiced objection.
6. ILS Research Team
 - a. All agreed to be on the team for planning and approach, all directors will sit on the selection team with some key staff members. This research team will decide what is the approach going to be and how are we going to need to do before going into the RFP. Then they will come back to the full board to begin developing the full RFP process (will have to go through the city of Boise). BPL will set up some meetings scheduled for the team to start that process. Probably won't have a full report by Sept LYNX meeting but at least a review by that point.
7. Team Charters
 - a. Directors need to craft a charter for each standing committee and help them as they work on goals. Charter can include meeting times if author chooses, use template from Kevin sent in email.
 - i. Circulation Group - LeAnn and asking Alyce

- ii. HUG Group - Steve (with Chrisanne's help)
 - iii. LIT - Gretchen (adding in emerging technologies component)
 - iv. Acquisitions Group - combine with Serials & Cataloging - Luise & Chrisanne (with help from BPL staff Shauna & Mary Jenkins as well)
 - v. Inter-Library Loan Group - LeAnne recommends we do it so she gets to write the charter (Amy can help)
 - b. ACTION: Have charter drafts completed by the September meeting.
8. Consortium Standards Review
- a. LeAnn talked to Julie, the Idaho standards will be reviewed for October. Wait and see what happens in October, so add Standards Review for December agenda item. Rebecca Hansen from Madison Library heading the charge for ILA.
9. Middleton Library Request to Join
- a. Kate Lovan, new Director of Middleton Library, is interested in joining the LYNX Consortium. BPL are working on a cost estimate for coming in. Would cost between \$15-20K to enter that excludes any extra equipment they would need to purchase. BPL has to put in BPL soft costs (For staff services from Chrisanne and Brad, etc) so annual costs to Middleton would be \$5,346K/year in annual membership costs. They have a very small database, small collection, small card holders, pretty minimal costs. They have funds in budget set aside to enter into LYNX, but not join courier. Don't have final figure yet, still only estimates. Might have at September meeting consider voting. Discussion about advantages/disadvantages. A bedroom community, good schools, lots of commuters to Nampa & Boise. Even if they have the money and meets the standards has to be unanimous vote of all directors and we have to take it back to our boards for approval.
 - b. The larger Lynx gets, more complex and inconsistent operations - should we consider incorporating as non-profit? Trend would be more rural coming into group. More rurals coming in may affect re-districting and how we help the smaller libraries. Had a request from CWI at one point as well as other various nibbles over the years. Go back to state law, go back to creating a regional library system (still in code). Will continue with quote process with Middleton and discussion to be continued in September.
10. Announcements
- a. ACL started formalizing a video chat service scheduling it out (Ada County jail has changed policy so no in-person visits anymore, all phone or video chat) formalized at Victory branch, testing at other locations. We may hear requests for the service. Obviously can be used for any purpose, but real need seems to be for jail communication. If we feel we can't accomodate, can refer to them. Got an Out of the Box \$5K grant - idea is encouraging programming outside of library walls, grant equipment is for outdoor events like portable stage, inflatable screen, PA system, canopy tents. Will do programming for grant by Oct, but happy to share/loan to us if helpful. SWIRL invited Biblionics to do a demo at their July meeting in Middleton we are invited to see their demo if we want.

- b. BPL opening digital library branch at the airport is moving forward. Will be sending press release early August.

11. Meeting adjourned at 11:42am