

LYNX Director's Meeting Minutes

March 20, 2015

Mountain Home Public Library

Directors Present:

Mary DeWalt, ACL; Kevin Booe, BPL (phone); Lacey Welt, CPL; Luise House, MHPL; Steve Bumgarner, EPL; Lindsey Pettyjohn, GCPL; LeAnn Gelskey, HPL; Gretchen Caserotti, MLD; Claire Connely, NPL; Alyce Kelley, EMM

Absent: Susan Ash TFPL

1. Call to order by Chair Lacey Welt was made at 10:10 am
2. No changes to agenda
3. Minutes - correction; Hidden Springs not Hidden Valley. MOTION to approve corrected minutes from December 19, 2014 made by Luise seconded by LeAnn. All in favor, MOTION carried.
4. Charters:
 - a. Circulation draft is completed, LeAnn will send out to Circ Managers (work with them to review it) and bring back to next Director's meeting, worked on it with Alyce and Amy from Twin
 - b. Tech Services (Luise) - challenge with listing names/roster is turnover so need to make clear the chair of each group maintains a current roster and stays in touch with LYNX director liaison
 - c. Horizon Users Group (Steve) - gets the gold star, incorporated notes from last meeting
 - d. LIT (Gretchen) - 3.1 add develop/curate a literature review of current trends, a digest for directors to review, a good way to nudge the IT team to plug into emerging technology more
 - e. Homebound services still in development, **Marsha** from BPL spearheading, Mary in charge
 - f. MOTION made by LeAnn, second by Steve to adopt the Charters, continue to revise. All in favor, motion passed
5. ILS RFP Review and Approval:
 - a. Shanna, final compiled version came out of BPL Purchasing last night, project still on track (late march final document approval) - vendors have until June 15th to respond.
 - b. MOTION made by Kevin approve the RFP, seconded by Lindsey. All in favor, MOTION carried. All questions about it go to Colin Miller in Purchasing from here on out, critically important all library staff know to direct questions to him.
 - c. Mary: important that all directors know key change. They took out potential to say "in development" so responses need to be in production not in development
6. Open Access Compensation:
 - a. Following up on prior Directors discussions about the trigger for open access reimbursement. Current formulas are complicated. Lindsey, Mary and Gretchen

met to discuss/review the compensation charts, work on revisions to Appendix of LYNX Agreement to be able to get to member boards late summer. Agreement revision goes to Boise last. Agreement expires September, so does strategic plan.

- b. Directors agreed to plan a full 2-day retreat at June quarterly meeting, incorporate regular meeting business to the retreat. Discussed possibly having ICFL do strategic planning, having an outside party consultant facilitate the workshop.
 - c. Middleton was told we have series of high-level things to discuss before we could bring anyone else in, no date given.
 - d. Vision and strategic plan should be discussed and consensus found with directors. Flesh out purpose/vision of consortium, then maybe we'll have an idea of new ILS and how will shape direction (strategic plan). Looking at June 11 & 12th for retreat at Eagle.
 - e. ACTION: All libraries bring open access amendment to existing agreement to our boards now. Signatures may vary based on jurisdiction. Kevin and Gretchen will work on facilitation arrangements and Steve hosting preparations
 - f. General consensus the proposed revisions provided by Lindsey are acceptable to the group.
7. LYNX Financials - No comments or concerns on the financials
 8. mk Solutions request - We were approached by local representative for the company. They offer self-check, automations, materials dispensers, etc. Lacey will set up meeting for interested parties.
 9. Round table:
 - a. **Nampa** - New library grand opening was grand! music, food, amazing, official door count was over 8,000 but they know was higher estimating 10,000. Opened 164 new library cards, 5,000+ items checked out. still had little glitches with the self-checks & returns, but over 4 days more than 20,000 visits to the library. staff overwhelmed but happy. Have to learn how to manage the spaces (like study rooms), not ready until may for booking the rooms. Lyngsoe is well liked. Staff have been amazing, Claire very pleased with the attitudes. Concern has come up with conflict in asking patrons without children/teens not to be in teen space. Brief discussion about how other libraries handle adults in youth spaces.
 - b. **Garden City** - Artistic Taste happening May 3rd (2-5) year at the library in the new courtyard, focused internally right now, restructuring. Everyone encouraged to go!
 - c. **Hailey** - Mayor has a new plan, still hoping for RFID in the future, building having some issues so compiling the issues now. IT Mike has given notice they are leaving the area. Trying to develop outdoor space, would love to be permanent. Surprise book sale, got donation of thousands of books "March Madness." Working on connection to Boise still. Horizon is crashing so often, they think pinpointed to bad driver, but like finding a needle in a haystack.
 - d. **Ada** - follow up from TV Ed Partnership, Mary on preschool preparedness & an after-school group. Get Ready to Read, intended for use by organized

preschools/daycares, help screen kids for reading readiness. Kit is \$100 and they plan to circ. Interested libraries should contact her. Also putting together resources for preschool - maybe organize a library section. Spoke with Boise Hawks, early summer reading promo, putting together a mascot race.

- e. **Eagle** - Hoping to open on Sundays, focusing on operations.
- f. **Caldwell** - Now in the Make It Idaho program with ICFL, working on creating a dedicated Teen Space. Good turnout for Teen Tech Week, 3D printer response was great! Response been great overall to tech initiatives.
- g. **Mountain Home** - Eye-opening exercise, "wish list" survey to the community. Capital Improvement planning process. 4 major areas; collections, technology, comfortable/useful spaces, gave hints, sent out in every format, got overwhelming responses. Survey still up on their website we can take it to get the categories. Shared the negative comments with Board and Council, perception isn't always reality, one comment in 1800 but still a comment. Youth Services carpet wet, trail of tears for impending retirement. Will be hard loss to library and community. 2nd Grade reading initiative, partnered with school district, 2nd gr test scores were low. So decided they would collect stuffed animals, get a pledge from 2nd grader from kids in school (350 kids), the animals are reading pals. Scores improved! This year is Reading with Ruffy and Friends.
- h. **Emmett** - Addition got some shelving from Nampa, they realized they didn't have enough room for the materials, receiving so many compliments for open space and comfortable spaces. City of Emmett has new IT department so trying to help them understand library's privacy needs. Working on updating salary schedule to help retain and recruit good staff. Getting ready for summer reading.
- i. **Meridian** - Long-range facility planning to deal with expansion/population growth, pursuing new building in South Meridian, joint-use facility with West Ada School District & YMCA. Planning to open a Tech "Outpost" downtown Meridian in the fall.
- j. **Boise** - Bown Crossing opening December 2016, seeing vendors, RFP is out, using Cole/Ustick model.

10. Meeting was adjourned at 11:52 am